

Draft Minutes of No Man's Heath & District Parish Council Meeting held using the ZOOM Platform at 7.00 pm on Thursday 14th January 2021

PRESENT

Chairman: Cllr Trevor Parker
 Cllr Jan Birch Cllr Tony Day Cllr Carolyn Day
 Cllr Keith Done Cllr Peter Guildford Cllr Tim Harrop
 Cllr David Lithgow Smith Cllr Paul Roberts Cllr Stephen Roberts
 Clerk - Mrs Ruth Shackleton
 Members of the Public and Parish – 1.

1. APOLOGIES

Cllr Matthew Voisey.

2. DECLARATIONS OF INTEREST

Cllr T Day declared a non pecuniary interest in item 7 of the minutes.

3. PUBLIC PARTICIPATION

The following matters were raised:-

- Mr Charles Higgle spoke to the meeting about the Council contributing towards the cost of providing laptops for children attending Malpas Alport Primary School. The Council agreed that they would prefer to receive a formal request from the headteacher along with details of children who live in the parish of No Mans Heath and District and attend Malpas Alport Primary School.
- Mr Charles Higgle spoke to the meeting about reviving the town twinning association of Malpas and Questembert, France.

4. MINUTES

RESOLVED:- that the minutes of the Parish Council meeting held Thursday 12th November 2020 be accepted as a true and proper record. The Chairman is to sign the minutes.

Proposed by Cllr T Day and seconded by Cllr Lithgow Smith.

For :- Cllrs Parker, Birch, T Day, C Day, Done, Guildford, Harrop, Lithgow Smith, P Roberts, S Roberts.

Against:- None. Abstained:- None.

5. POLICE

The police report was circulated previously.

6. ACCOUNTS AND PAYMENTS

6.1 Payments:-

Chq No	Payee	Amount
861	P Evans (mole catching)	£ 60.00
862	My Village News (Annual Report)	£ 160.00
864	HMRC (Oct - Dec 2020)	£ 203.20
865	Running Costs	£ 69.97
866	Community Heartbeat Trust	£ 48.00

The Clerk was paid by standing order.

Receipts:-

None have been received.

Bank Account:-

Reconciled balance of the Current Bank Account as at 30 December 2020:-
£3,310.91.

Balance of the Deposit Bank Account as at 30 December 2020:- £ 10,656.37

RESOLVED:- that the Council accept the above payments and accounts circulated.

Proposed by Cllr Harrop and seconded by Cllr Guildford.

For :- Cllrs Parker, Birch, T Day, C Day, Done, Guildford, Harrop, Lithgow Smith, P Roberts, S Roberts.

Against:- None. Abstained:- None.

6.2 To review Budget to Date for Financial Year:-

The Council received the Budget to Date figures for the current financial year as at 31st December 2020.

6.3 To consider and agree action regarding the grant that was made to the Scouts:-

The Scouts have written to advise that the Eurojam has been cancelled. The Council donated £500.00 and are to request that the money is refunded as the money was donated for a specific purpose which has not taken place and the Parish Council has to ensure transparency in all financial transactions.

7. REQUEST FOR FINANCIAL ASSISTANCE

The Council considered the request from Malpas Community Minibus Association for financial assistance towards fuel costs to supporting the current Covid 19 vaccine for getting residents living in Malpas Ward who require assistance with transport to Cheshire View, Christleton for their vaccination.

RESOLVED:- that the Council allocate up to £200.00 towards fuel costs to supporting the current Covid 19 vaccine for getting residents living in Malpas Ward who require assistance with transport to Cheshire View, Christleton for their vaccination.

Proposed by Cllr P Roberts and seconded by Cllr Guildford.

For :- Cllrs Parker, Birch, C Day, Done, Guildford, Harrop, Lithgow Smith, P Roberts, S Roberts.

Against:- None. Abstained:- Cllr T Day.

8. EARMARKING AND PRECEPT

8.1 Earmarking funds for 2021 – 2022:-

RESOLVED - that the Council earmark the following funds for the 2021 – 2022 financial year:-

Wages	£ 4,436.61
Admin	£ 1,944.81
Election	£ 0.00
Insurance	£ 323.91
Room Hire	£ 0.00
Audit	£ 99.75
Training	£ 82.69
Village Maintenance	£ 218.02
Grants / Donations	£ 2,000.00
Defib Maintenance	£ 479.37
Total	<u>£ 9,585.16</u>

Any shortfall in Council costs is to be subsidised by Council reserves and cash balances carried forward from the 2021 – 2022 financial year.

The balance of the New Homes Bonus funding is £9,320.00. This is to be allocated for projects as identified in the Neighbourhood Plan delivery plan.

Proposed by Cllr Lithgow Smith and seconded by Cllr T Day.

For :- Cllrs Parker, Birch, T Day, C Day, Done, Guildford, Harrop, Lithgow Smith, P Roberts, S Roberts.

Against:- None. Abstained:- None.

8.2 Setting the Precept for 2021 – 2022:-

The Local Tax Base for NMHD Parish Council for 2021 – 2022 is 527.9 for Band D equivalent properties.

RESOLVED - that the Council set the 2021 – 2022 precept at £6,287.00. The Band D Precept charge was £11.91 for 2020 – 2021. In 2021 – 2022 the Band D Precept charge will remain the same at £11.91.

Proposed by Cllr Lithgow Smith and seconded by Cllr T Day.
For :- Cllrs Parker, Birch, T Day, C Day, Done, Guildford, Harrop, Lithgow Smith, P Roberts, S Roberts.
Against:- None. Abstained:- None.

9. PLANNING

Planning Register:-

The Council noted the planning register and the observations as circulated.

10. ANNUAL MEETING

The Council agreed to defer a decision regarding the Annual Meeting due to Covid.

11. HIGHWAYS

11.1 Footpath from NMH to Malpas:- There has been no further progress.

11.2 Tilston Road:- The Council has received a report regarding request for additional road safety signage on Tilston Road.

RESOLVED - that the Council submit the report to CW&C to request for additional road safety signage on Tilston Road.

Proposed by Cllr Lithgow Smith and seconded by Cllr T Day.

For :- Cllrs Parker, Birch, T Day, C Day, Done, Guildford, Harrop, Lithgow Smith, P Roberts, S Roberts.

Against:- None. Abstained:- None.

11.3 Witney Lane:- The Council has received an enquiry as to why Witney Lane was not been included in the recent 20 mph review. The Clerk has queried this with Highways who have replied to explain why it was not included and to advise of the options available. The Council agreed to wait for the outcome of the current speed limit review.

11.4 Fault Reporting to CW&C:- The Clerk has written to CW&C to express concerns about the CW&C fault reporting system whereby faults are reported using the online system then marked as cleared when actually no action

11.5 A41 flooding north of Hampton Heath roundabout:- Cllr S Roberts updated the meeting regarding the lack of action to resolve the issue of flooding. The Clerk is to send the report to the Ward Cllr Rachel Williams, Local MP Edward Timpson and Leader of the CW&C, Louise Gittins, to request their assistance regarding the matter.

12. VILLAGE APPEARANCE

12.1 Litter on the A41 around No Mans Heath:- Cllr T Day informed the Council regarding the state of the A41. The Clerk is to contact CW&C and request street cleaning on the stretch of road from the layby in Tushingham to the footpath at Old Coach Road.

12.2 Streetlighting:- Concerns were raised regarding the number of street lights in the village of No Mans Heath that are either obscured, not working or permanently on despite being reported to CW&C.
Cllr T Day informed the meeting there has been a restructure of Streetcare, CW&C.

13. BUS SHELTER

The bus shelter has been installed in No Mans Heath.

14. CHAT BENCH

Update:- CW&C have advised that they intend to consult over the Christmas period for a period of 28 days starting 18 December. Providing all is well and no objections are received, a draft licence for signing will be sent week commencing 18th January 2021.

15. CELIA FIENNES MONUMENT

15.1 Information Board:- The Council are to consider a plaque on the chat bench, after it has been installed, with a QR code to refer to the Council's website for further information.

- 15.2 **Moles:-** The Council instructed the mole catcher to attend the site in October to resolve the problem. Unfortunately the moles have returned. The Clerk has contacted CW&C regarding the problem as they own the land.
16. **SUMMER PLAY SCHEME**
The Council agreed to defer the decision as to whether to hold the summer sports camp in 2021.
17. **WEBSITE**
The Council has received a slightly revised quote from UK City Images for the website (the cost is a basic website design at a one-off cost of £300.00 and to provide website hosting, maintenance (including amendments and updates), annual domain name registration at an annual cost of £300.00).
RESOLVED:- that the Council accept the revised quotes of basic website design at a one-off cost of £300.00 and to provide website hosting, maintenance, annual domain name registration at an annual cost of £300.00.
Proposed by Cllr P Roberts and seconded by Cllr Parker.
For :- Cllrs Parker, Birch, T Day, C Day, Done, Guildford, Harrop, Lithgow Smith, P Roberts, S Roberts.
Against:- None. Abstained:- None.
18. **DEFIBRILLATOR**
Repairs have been carried out to defibrillator at Hampton and it is now working.
19. **SPEEDING**
Cllr Harrop updated the meeting. The Speed Gun has not been in action due to Covid; it is hoped to borrow another Speed Gun from CW&C and to arrange training for Cllrs. Cllrs Done, S Roberts, Birch and C Day expressed an interest in training.
20. **CLERK'S REPORT**
- 20.1 Replacement Parts for the Defibrillator at No Mans Heath:- The ambulance service own the defibrillator therefore will pay for replacement parts.
- 20.2 Edge Village Hall:- The Council has received a query regarding the new entrance opposite Edge Village Hall. Highways have confirmed that historically there was originally an access to this field at this point.
21. **CORRESPONDENCE**
A list of correspondence received has been previously circulated.

Signed Dated

Next Scheduled Parish Council Meeting

Thursday 11th March 2021 (using the Zoom Platform)

DATES FOR 2021 MEETINGS – venues to be confirmed

13th May 2021

8th July 2021

9th September 2021

11th November 2021