

Minutes of No Man's Heath & District Parish Council Meeting held using the ZOOM Platform at 7.00 pm on Thursday 9th July 2020

PRESENT

Chairman:	Cllr Trevor Parker	
Cllr Jan Birch	Cllr Tony Day	Cllr Carolyn Day
Cllr Keith Done	Cllr Peter Guildford	Cllr Tim Harrop
Cllr David Lithgow Smith	Cllr Paul Roberts	Cllr Michael Voisey

Clerk - Mrs Ruth Shackleton

Members of the Public and Parish – 1.

1. APOLOGIES

There were no apologies.

2. DECLARATIONS OF INTEREST

None were declared.

3. PUBLIC PARTICIPATION

A member of the public enquired about the noticeboard at Larkton. Cllr Roberts agreed to attach Perspex on the noticeboard to protect council notices.

4. MINUTES

RESOLVED:- that the minutes of the Parish Council meeting held Thursday 12th March 2020 be accepted as a true and proper record. The Chairman is to sign the minutes. **Proposed by Cllr Roberts and seconded by Cllr Done.**

For:- Cllrs Parker, T Day, C Day, Done, Harrop, Roberts

Against:- None

Abstained:- Cllrs Birch, Guildford, Lithgow Smith, Voisey

5. CHAIRMANS REPORT AND ANNUAL REPORT

5.1 To accept the Chairman's Report:-

RESOLVED:- that the Chairman's Report be agreed as circulated (see attachment).

Proposed by Cllr Harrop and seconded by Cllr Voisey.

For :- Cllrs Parker, Birch, T Day, C Day, Done, Guildford, Harrop, Lithgow Smith, Roberts, Voisey

Against:- None

Abstained:- None

5.2 To agree actions regarding Annual Report:-

This item was deferred.

6. CASUAL VACANCY

There is one casual vacancy on the Council.

7. POLICE

The police report has been circulated. There were no crimes reported in the parish. The Clerk is to request that more information is provided.

8. ACCOUNTS AND PAYMENTS

8.1 Payments:-

Chq No	Payee	Amount
850	BHIB Insurance	£ 308.49
851	Jake Gurr (Internal Audit)	£ 95.00
852	Running Costs	£ 91.95
853	CHALC (annual subs)	£ 383.40

The Clerk was paid by standing order.

- 8.2 Receipts:-
 Precept:- £6,342.00
 HMRC (VAT Claim):- £ 316.05
- 8.3 Bank Account:-
 Reconciled balance of the Current Bank Account as at 30 May 2020:-
 £ 7,540.71.
 Balance of the Deposit Bank Account as at 30 May 2020:- £ 10,656.37
RESOLVED:- that the Council accept the above payments and accounts circulated.
Proposed by Cllr Lithgow Smith and seconded by Cllr Harrop.
For :- Cllrs Parker, Birch, T Day, C Day, Done, Guildford, Harrop, Lithgow
Smith, Roberts, Voisey
Against:- None
Abstained:- None
9. **ANNUAL AUDIT FOR FINANCIAL YEAR 2019 - 20**
- 9.1 To agree and approve the Annual Governance Statement:-
RESOLVED:- That the Council agree and approve the Annual Governance Statement.
Proposed by Cllr Done and seconded by Cllr Roberts.
For :- Cllrs Parker, Birch, T Day, C Day, Done, Guildford, Harrop, Lithgow
Smith, Roberts, Voisey
Against:- None
Abstained:- None
- 9.2 To approve the Statement of Accounts 2019 – 2020:-
 The income and expenditure for No Man's Heath and District Parish Council for the 2019 – 20 financial year was below £25,000.00 therefore this has met the exemption criteria. The Council is to formally confirm that they are exempt from the external review process.
RESOLVED:- That the Council agree to the Accounting Statements for 2019 – 20 and formally confirm that they are exempt from the external review process as the income and expenditure for No Man's Heath and District Parish Council for the 2019 – 20 financial year were below £25,000.00 therefore this has met the exemption criteria. The Certificate of Exemption was approved by the Council.
Proposed by Cllr Lithgow Smith and seconded by Cllr Guildford.
For :- Cllrs Parker, Birch, T Day, C Day, Done, Guildford, Harrop, Lithgow
Smith, Roberts, Voisey
Against:- None
Abstained:- None
- 9.3 Internal Audit:-
RESOLVED:- That the Council receive and accept the Internal Auditor's Report. There were no matters arising therefore no actions are required.
Proposed by Cllr Guildford and seconded by Cllr Done.
For :- Cllrs Parker, Birch, T Day, C Day, Done, Guildford, Harrop, Lithgow
Smith, Roberts, Voisey
Against:- None
Abstained:- None
10. **PLANNING**
- 10.1 Planning Register:-
 The Council noted the planning register and the observations as circulated. There have been two planning appeals.
 It was noted that information provided at the appeal stage had not been included in the original planning application.
11. **BUS SHELTER**
 CW&C have responded to advise that they have not received any stats from Aintree Coachline regarding boarding numbers. CW&C are to chase this up.

CW&C have advised that the cost for a bus shelter is £5,525.00 plus VAT. This includes fitting, excluding electrics. Cheaper shelters start at around £2,700.00 plus VAT fitted.

The Parish were made aware that there would be ongoing maintenance costs (cleaning, vandalism repairs etc).

The Council considered the possibility of the bus shelter housing a 'chat' bench.

Actions:-

- The Clerk is to obtain further costings for different styles of bus shelters. These are to be circulated to councillors to agree a style.
- The Clerk is then to contact local builders to obtain three quotes for the Council's preferred style of bus shelter.
- The Clerk is to apply for a Highways licence.

12. SUMMER PLAY SCHEME

The Clerk confirmed that the summer camp has been cancelled. The provider and Bickley Coronation Hall have been informed.

13. CHAT BENCH

The Council considered actions regarding the 'chat' benches in No Mans Heath. It was confirmed that access to the bench will be via mown path. Cllr T Day volunteered to cut the grass. The Clerk is to clarify the insurance implications and to confirm who owns the land.

The Clerk is to complete a licence application to be submitted to Highways.

Resolved:- That the Council agree to the following:-

To purchase one chat bench to be located next to the Celia Fiennes monument in No Mans Heath.

Proposed by Cllr Harrop and seconded by Cllr T Day.

For :- Cllrs Parker, Birch, T Day, C Day, Done, Guildford, Harrop, Lithgow Smith, Roberts

Against:- None

Abstained:- Voisey

14. VILLAGE APPEARANCE

The Council noted the appearance of the village of No Mans Heath (e.g. painted stones, litter picking in the village, general cleanliness).

It was noted that there is still a problem with dog fouling in the village.

The Great British Clean has been deferred until later in the year.

15. COVID 19

The Community Help is still operating should residents require assistance.

16. CLERK'S REPORT

Nothing further to report.

17. CORRESPONDENCE

A list of correspondence received has been previously circulated.

Signed

Dated

Next Scheduled Parish Council Meeting

Thursday 10th September 2020 (venue to be confirmed)

DATES FOR 2020 MEETINGS

14 th May 2020 -	Bishop Heber High School - CANCELLED
21 st May 2020 -	Annual Parish Meeting at Bickley Coronation Hall - CANCELLED
9 th July 2020 -	Virtual Meeting (Zoom)
10 th September 2020 -	Bickley Coronation Hall
12 th November 2020 -	Bishop Heber High School