

# SHOCKLACH OVIATT AND DISTRICT PARISH COUNCIL

I hereby give notice that the Annual General Meeting of the above Council will be held at Shocklach Primary School on Thursday 9th May 2019.

**Councillors are summoned to attend  
The Public are welcome to attend.**

Claire Taylor  
Clerk

## AGENDA

- 1) Outgoing Chairmans Annual Review
- 2) Election of Chairman
- 3) Acceptance of Office (Chairman and all new Members)
- 4) Election of Vice Chairman (If reqd)
- 5) Apologies for Absence
- 6) Public Participation (Limited to 10 minutes)
- 7) Police Update
- 8) Borough Councillors report
- 9) Declarations of Interest
- 10) Minutes of last meeting (21 February 2019)
- 11) Matters arising
- 12) (Re)Approval/Adoption of Statutory Documents
  - (i) CwAC Code of Conduct
  - (ii) Standing Orders
  - (iii) Financial Regulations/ Appointment of Signatories
  - (iv) Risk assessment
- 13) Annual Insurance
- 14) Planning Matters
- 15) Accounts
  - (i) General
  - (ii) To approve Annual Statement of Accounts (Part 1)
  - (iii) To approve Annual Statement of Accounts (Part 11)
  - (iv) To declare Smaller Authorities Exemption from external audit.
  - (v) Appointment of Internal Auditor for 2019/20.
- 16) Standing Consideration of Highway Matters
- 17) Correspondence
- 18) Any other Business
- 19) Date of next meeting (July 2019 TBC)

