

ALDFORD AND SAIGHTON Parish Council

TO: ALL MEMBERS OF THE COUNCIL

Dear Member

You are HEREBY SUMMONED to attend the Meeting of the Council to be held on WEDNESDAY 24th JUNE 2020 at 7.15pm for the purpose of transacting the business set out on the agenda below. The meeting will be held in the open air at the Crooke Barn, Aldford and Members MUST adhere to the Government self-distancing guidelines. Current guidelines allow for a maximum of 6 people to meet up and members of the public wishing to attend MUST therefore contact the Clerk in advance of the meeting. aldfordparishclerk@outlook.com or 01829 270887.

Yours sincerely

Claire Taylor

Clerk to Aldford and Saughton Parish Council

1.ELECTION OF CHAIRMAN

2.ELECTION OF VICE CHAIRMAN

3.APOLOGIES FOR ABSENCE.

To receive and approve apologies for absence as reported to the Clerk.

4.DECLARATIONS OF INTEREST.

Members are invited to declare any personal, prejudicial or pecuniary interests they may have in any item on this agenda, subject to the rules regarding disclosure contained in the current Members' Code of Conduct and as defined by regulations

5. STATUTORY DOCUMENTS.

To readopt and approve unchanged the Parish Councils Standing Orders, Financial Regulations and Risk Assessment. To readopt unchanged the current Code of Conduct adopted by CWAC.

6. ACCOUNTS.

i)To approve the payment of salaries and expenses, the payment of invoices for goods received and services rendered, to note any receipts and to receive details of current balances.

7. ANNUAL AUDIT.

i)To note Internal Audit concluded by Hacker Young.

ii) To approve Annual Statement of Accounts Part 1.

iii) To approve Annual Statement of Accounts Part 2.

iv) To declare Smaller Authorities Exemption from External Audit.

v) Appointment of Internal Auditor for 2020/2021.

8. DATE AND TIME OF THE NEXT MEETING.

To confirm that the date and time of the next meeting will be on Thursday 3rd September 2020 at 7.15pm. To be confirmed pending Covid restrictions.

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