

CHURTON PARISH COUNCIL

Minutes of the Meeting of the Council held at **CHURTON VILLAGE HALL**, on **TUESDAY 14 May 2019 AT 8PM.**

Present: Cllr C Hayes, Cllr R Crump, Cllr K Cundill, Cllr P Kitchin, Cllr D Rudd, Cllr A Thacker, Cllr P Thacker.

In Attendance: 1 member of the public.

1. Outgoing Chairmans Annual Review

The outgoing Chair gave a brief overview of The Councils work during the year.

2. Election of Chairman

Cllr A Thacker – Nominated by Cllr C Hayes, Seconded by Cllr P Thacker.

3. Acceptance of Office and completion of Members Notice of Interest form

4. Election of Vice Chairman

Cllr R Crump – Nominated by Cllr C Hayes, Seconded by Cllr D Rudd.

5. Co-option of Cllr P Kitchin

Nominated by Cllr C Hayes. Seconded by Cllr P Thacker.

6. Apologies for Absence

Mrs Claire Taylor (Clerk), Cllr R Crump, Cllr K Cundill, Ward Cllr P Roberts.

7. Public Participation

Cllr A Thacker raised concerns regarding public footpaths and the grass verges of paths around Stud Farm.

Action: Grosvenor Estates to visit and address the concerns.

8. Police Update

No attendance from PCSO McKevitt.

Noted: recent disturbances in the Village area on Pump Lane and Hob Lane.

Action: Update to be requested from PCSO McKevitt and attendance at next CPC Meet

9. Borough Councillors report.

No attendance by Ward Cllr P Roberts, however, notes were circulated to all Cllrs to introduce himself and highlight some of the key objectives.

10. Declarations of Interest

None received.

11. Minutes of last meeting (19 March 2019).

Action: Propose and second at next meeting due to draft document requiring some revisions.

12. Matters Arising

No. 5 bus service has secured funding for a further 12 months.

Speed Gun: CWAC have written to say that they will be contacting us in June to arrange training.

White Horse / WHAM: NB: since the meeting, a new licensee has secured the pub and it should reopen in end of June.

Action: Cllr A Thacker to contact Admiral for a further update.

Grass Verges on Pump Lane following contractors work for Grosvenor Estates

Action: Grosvenor Estates are aware further work required and carrying out remedial works.

13. Approval of Statutory Documents:

- i) CWAC Code of Conduct
- ii) Standing Orders
- iii) Financial Regulations / Appointment of Signatories
- iv) Risk Assessment

Noted: Approved.

14. Annual Insurance

Noted: Due March 2020.

15. Planning Matters

Applications where decision still awaited:

19/00422/FUL – conversion of barns to form one dwelling with detached garage. Outbuildings at Monument Place, Stannage Lane, Churton-by-Farndon, Chester.

Note: Parish Council submitted a comment on this application.

Royalty Cottage, Marsh Lane. Works are ongoing. Although the cottage is in Farndon not Churton. The PC have been contacted by a Churton resident. It is understood a CWAC officer has been out to look at the work.

16. Accounts

- i) General (Approve / sign cheques)
- ii) To note Internal Audit concluded by Hacker Young
- iii) To approve Annual Statement of Accounts Part 1
- iv) To approve Annual Statement of Accounts Part 2

v) To declare Smaller Authorities Exemption from external audit.

vi) Appointment of Internal Auditor for 2019/2020.

Noted: Extraordinary Meeting arranged to approve all the above.

17. Standing Consideration of Highway Matters

It was noted there are several local roads to be closed on 20th May for up to 4 days for local services upgrades. These roads include, Pump Lane, Edgerley Lane, and Stannage Lane.

Cllr D Rudd noted signs on Chester Road require upgrading.

Action: Road signs on Chester Rd and signs opposite Sibbersfield Lane require updating.

18. Correspondence

No correspondence received.

19. Any other business

i) Future conduct at meetings: Cllr C Hayes reminded all in attendance of their conduct and to ensure they speak through the Chair rather than directly at those in attendance.

Noted: No further action.

ii) Removal of hedgerow on land by the Dee: Barnston Estate have been contacted regarding the removal of the hedge. It was suggested the Mr. E. Barnston attends a separate meeting to discuss their biodiversity plan for the Barnston Estate.

Action: Invite Mr E. Barnston to meet with the CPC and work closely to understand the biodiversity plan.

Noted: Annabelle from Grosvenor Estate will also share biodiversity plan with the CPC.

Noted: It was also suggested the Parish Council use the website CAPALC for local council advice and guidance.

20. Date of next meeting: 9th July 2019.