

Shocklach Oviatt and District Parish Council

TO: ALL MEMBERS OF THE COUNCIL

Dear Member

You are HEREBY SUMMONED to attend the Annual Meeting of the Council to be held at Shocklach Primary School on THURSDAY 5TH MAY 2022 AT 7.30PM for the purpose of transacting the business set out on the agenda below.

Yours sincerely

Claire Taylor

Clerk to Shocklach Oviatt and District Parish Council

Members of the public and the press are welcome to attend. For further details please contact the Clerk shocklachparishclerk@outlook.com or by calling 01829 270887.

1. ELECTION OF CHAIRMAN.

To elect the Chairman of the Parish Council for the forthcoming year.

2. ACCEPTANCE OF OFFICE.

The elected Chairman will sign the Acceptance of Office.

3. POSITION OF COUNCILLOR.

i) To Co-opt to one vacancy.

ii) To accept one resignation.

4. APOLOGIES FOR ABSENCE.

To receive and approve apologies for absence as reported to the Clerk.

5. DECLARATIONS OF INTEREST.

Members are invited to declare any personal, prejudicial or pecuniary interests they may have in any item on this agenda, subject to the rules regarding disclosure contained in the current Members' Code of Conduct and as defined by regulations.

6. PUBLIC PARTICIPATION.

Members of the public will be invited to comment on any items on the agenda before business commences.

7. POLICE UPDATE.

To receive a report on community safety.

- i) Speed gun.

8. BOROUGH COUNCILLORS REPORT.

To receive a report from the Borough Councillor.

9. MINUTES OF THE LAST MEETING.

To approve the minutes of the meeting of 17th February 2022. **Enc.**

10. MATTERS ARISING.

- i) Rural Digital Connectivity: To receive an update.

- ii) Jubilee Commemoration plans.

- iii) Village Meeting.

11. APPROVAL OF STATUTORY DOCUMENTS.

To readopt and approve unchanged the Parish Councils Standing Orders, Financial Regulations and Risk Assessment.

To adopt the revised Code of Conduct adopted by CWAC.

To agree/approve bank signatories.

12. ACCOUNTS.

To approve the payment of salaries and expenses, the payment of invoices for goods received and services rendered, to note any receipts and to receive details of current balances.

13. ANNUAL AUDIT/ ANNUAL GOVERNANCE and ACCOUNTABILITY RETURN (AGAR)

- i) To note Internal Audit concluded by Hacker Young. **To follow.**

- ii) To approve AGAR Annual Statement of Accounts Part 1. **To follow.**

- iii) To approve AGAR Annual Statement of Accounts Part 2. **To follow.**
- iv) To declare Smaller Authorities Exemption from External Audit. **To follow.**
- v) Appointment of Internal Auditor for 2022/2023.

14. ANNUAL INSURANCE.

Renewal due 1 June 2022. To approve the insurance schedule (unchanged).

15. PLANNING.

Planning applications/decisions received by the Parish Council since/outstanding from the last meeting:

Approved:21/04959/106 Land at Caldecott Farm Worthenbury Road Caldecott Chester Variation to section 106 Agreement in relation to 20/01107/OUT.

16. CORRESPONDENCE.

To receive correspondence, publications and invitations and agree actions and attendees.

i)PCC Town and Parish Council Meeting 24 May 2022.

ii)Cheshire Local List Project.

17. STANDING CONSIDERATION OF HIGHWAY MATTERS.

18. ANY OTHER BUSINESS.

19. DATE AND TIME OF THE NEXT MEETING.

To confirm that the date and time of the next Ordinary meeting will be on Thursday 22nd September 2022 at 7.30pm.

The Village Meeting will take place on Thursday 26th May 2022 at 7.30pm.

Both meetings will be held at Shocklach Primary School.