

Minutes of No Man's Heath & District Parish Council Meeting held at Cholmondeley Coronation Hall at 7.00 pm on Thursday 1st September 2022

PRESENT

Chairman: Cllr David Lithgow Smith

Cllr James Crossland Cllr Tony Day Cllr Keith Done

Cllr Peter Guildford Cllr Tim Harrop Cllr Trevor Parker

Cllr David Pegram Cllr Paul Roberts Cllr Michael Voisey

Clerk - Mrs Ruth Shackleton

Members of the Public and Parish – One member of the public attended part of the meeting.

1. APOLOGIES

Cllr Stephen Roberts.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. PUBLIC PARTICIPATION

- Dr Mike Levens spoke to the meeting regarding about how local shareholders raised more than £37,000 to save the Tyn-y-Capel pub in Minera and run it as a community pub.
- Cllr Day updated the meeting regarding Speedwatch and upcoming training sessions.
- Cllr Day updated the meeting regarding the wildflower initiative in the village and requests submitted for further planting.

4. MINUTES

RESOLVED:- that the minutes for the parish council meeting held on Thursday 7th July 2022 (previously circulated) be accepted as a true and proper record.

Proposed by Cllr Guildford and seconded by Cllr Done.

5. POLICE

There was no police report.

6. ACCOUNTS AND PAYMENTS

6.1 Clerk's Hours:-

RESOLVED:- that the Council pay the Clerk in respect of additional hours worked on admin for the Commando Camp.

Proposed by Cllr Pegram and seconded by Cllr Parker.

6.2 Poppy Wreath:-

RESOLVED:- that the Council purchase a poppy wreath and donate £100.00.

Proposed by Cllr Guildford and seconded by Cllr Done.

6.3 Payments:-

Chq No	Payee	Amount
920	HMRC (Jul - Sep PAYE)	£ 236.00
921	Community Heartbeat Trust Ltd	£ 162.00
922	Running Costs	£ 67.65
923	R Shackleton additional hours worked	£ 358.32
924	Summer Camp:- Cholmondeley Coronation Hall (hire)	£ 520.00
924	Cholmondeley Coronation Hall (room hire)	£ 30.00
926	SUMMER CAMP:- Military Style Education	£2,560.00

6.4 Receipts:-

Summer Camp:- £3,200.00

6.5 Bank Account:-

Reconciled balance of the Current Bank Account as at 30th August 2022 :-
£8,487.68

Balance of the Deposit Bank Account as at 30th August 2022:- £ 7,660.05.

RESOLVED:- that the Council accept the above payments and accounts as circulated.

Proposed by Cllr Voisey and seconded by Cllr Parker.

7. **AUDIT FOR FINANCIAL YEAR 2021 - 2022**

7.1 Opt Out of Audit:-

The Council considered the option to opt out of the SAAA central external auditor appointment arrangements.

RESOLVED:- the Council agreed not to opt out of the SAAA central external auditor appointment arrangements.

Proposed by Cllr Voisey and seconded by Cllr Parker.

7.2 Annual Audit 2021 – 2022:-

PKF Littlejohn LLP, external auditor, has sent an automated message to notify the Council that they have received and logged the notification of exempt status for the year ended 31st March 2022.

8 **PLANNING**

8.1 Planning Register:-

The Council noted the planning register and the observations as previously circulated.

The Council considered the following applications:-

8.2 22/02741/ FUL - Erection of a processing building for egg products with associated hardstanding and landscaping at Parkfield Millmoor Drive Macefen

Observations:-

- This fits in with the Neighbourhood Plan.
- Concerns were raised as with previous construction works on this site, there is a noise nuisance to local residents during the construction period, therefore the Council would request the construction works and heavy construction traffic do not take place outside of normal week day working periods and that the earth embankment extension is completed prior to the units construction.
- The Council note that the tree screening appears to be seasonal only, i.e. deciduous trees, normally screening requires some evergreens.

8.3 22/02772/FUL - Widening of an existing access off Witney Lane and formation of a new access of Whitchurch Road to allow for construction traffic to access a temporary working area to undertake a programme of essential maintenance works to the Vyrnwy Aqueduct at Land Off Whitchurch Road and Witney Lane Edge Malpas

Observations:-

- The Council noted that Ashford Close has not been included on the drawings submitted with the planning application; the proposed gateway is opposite the entrance to no 1 Ashford Close.
- Concerns were raised with the proposal to cut off sections of some trees. The trees are very old oak trees and this may cause damage to the trees and affect the stability of the trees.
- The Council notes the applicants' use of old background mapping. This means that it is not a true reflection of the current situation at this location as whole streets have been omitted and no doubt new ecological features too as a result of this. As a result a full environmental impact assessment cannot be possible.

An outdated OS mapping tile that has been used on the plans probably dates from around 2014. This has meant that the whole of Ashford Close and some houses on Witney Lane have not been included on the plans.

As the applicant is not using current background data on their plans, it is not possible to state whether they have conducted a thorough assessment in accordance with regulations and guidelines.

- The Council wish to request that the Council Planning Officer asks the applicant to submit revised plans and a comprehensive environmental impact assessment based on the current omissions, then the Council will be better informed to make any observations regarding this planning application.

9. ONGOING ISSUES

Issues Register Update:-

21/2: Witney Lane speed limit:-

Update:- CWaC emailed to advise that informal consultation letters and supporting plans are to be distributed to 41 properties on Witney Lane and Ashford Close on Wednesday 10th August 2022; responses are invited by Friday 9th September 2022. The Council agreed to discharge this item.

21/3: Chester Road surface:-

No further update.

10. SUMMER COMMANDO CAMP

Update:-

A total of 84 enquiries were received.

Bookings ranged from 29 – 36 children attending each day.

There were 160 bookings in total over the week (67 children)

Finance:-

Income:-

Received from bookings	£3,200.00	
Sponsorship	<u>£ 350.00</u>	£3,550.00

LESS Payments:-

Summer Camp Provider	£2,560.00	
Hire of Cholmondeley Hall	£ 500.00	
Grass Cutting	£ 20.00	
Additional Hours Worked	<u>£ 358.52</u>	<u>£3,438.52</u>

Profit

£ 111.48

The surplus is to be carried forward to the next summer camp.

Sponsorship:-

Letters were sent to 15 local businesses to request sponsorship towards the event. Two responses were received:- Lord Cholmondeley - £250.00 and Rejuvo JPCS - £100.00.

Letters have been sent to thank both for their kind contributions.

Feedback:-

Approximately 18 children who attended the summer camp live within the parish. Many others live close by in Malpas, Tilston, Tushingham, Bradley. There were some from Whitchurch and Market Drayton.

A feedback form was sent to the parents / carers of all the children who attended the commando camp.

To date, 5 have been returned. See separate document for details. Generally, the feedback was positive apart from one form.

11. LITTLERS CROFT

In June, CWaC advised that they don't have the funds to replace this piece of equipment at present but were actively looking for funding and if it comes available would consider it in the future.

In August, Ward Cllr Rachel Williams has advised that she can access the £1500.00 for the play equipment through the Neighbourhood project scheme, to cover the shortfall. The Clerk has since written to CWaC to advise that the PC are due to obtain funding to make up the shortfall to replace the play equipment at Littlers Croft.

Requested confirmation that the funding of £7,900.00 is still available?

Also, asked what the lead-time be for the replacement equipment to be installed?

CWaC has replied to advise that the person who I s dealing with the financial side of this is off work until mid-September. The Clerk is to follow this matter up.

12. ASSET OF COMMUNITY VALUE

CWaC has called to confirm that they have received the request to CWaC to re-list The Wheatsheaf as an asset of community value.

The Council discussed the idea of a community group taking on the running of the Wheatsheaf Inn; it was agreed to contact the owners in the first instance to establish whether they are open to the suggestion.

13. CELIA FIENNES MONUMENT

The Clerk is to look into providing signage with a QR code linked to the website at the Celia Fiennes monument and the village pump. The Clerk is to contact David Hayns to request his permission to use his article about both on the website.

14. DATES FOR 2023 MEETINGS

The Council agreed to hold the meetings on the following dates:-

Thursday 5th January

Thursday 2nd March

Thursday 4th May (this may have to be amended subject to the date of the May elections)

Thursday 6th July

Thursday 7th September

Thursday 2nd November

15. CLERK'S REPORT

- 15.1 Ashford Close:- The Clerk reported that a resident has written regarding drainage / sewage issues at Ashford Close. She is in the process of contacting the Ward Councillor and Sanctuary Housing regarding the matter. If required, the Council will facilitate a meeting of the parties concerned with the issue.

16. CORRESPONDENCE

A list of correspondence received was previously circulated.

Signed

Dated

Scheduled Parish Council Meetings

DATES FOR 2022 MEETINGS

Thursday 6th January 2022

Thursday 3rd March 2022

Thursday 5th May 2022

Thursday 7th July 2022

Thursday 1st September 2022

Thursday 3rd November 2022