

**Minutes of No Man's Heath & District  
Parish Council Meeting  
held at Cholmondeley Coronation Hall  
at 7.00 pm on Thursday 5<sup>th</sup> January 2023**

**PRESENT**

Vice Chairman: Cllr Keith Done  
Cllr James Crossland Cllr Peter Guildford Cllr Tim Harrop  
Cllr Trevor Parker Cllr David Pegram Cllr Paul Roberts  
Cllr Stephen Roberts Cllr Michael Voisey  
Clerk - Mrs Ruth Shackleton  
Members of the Public and Parish – One member of the public attended part of the meeting.

**1. APOLOGIES**

Cllr David Lithgow Smith

**2. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**3. PUBLIC PARTICIPATION**

The following issues were raised:-

- Problems experienced with reporting traffic offences to the police;
- Lack of police response to enquiry regarding policing of 20 mph zones;
- Enquiry regarding proposed highways meeting;
- Update regarding Christmas Tree light switch on.

**4. MINUTES**

**RESOLVED:-** that the minutes for the Parish Council meeting that was held on Thursday 3<sup>rd</sup> November 2022 (previously circulated) be accepted as a true and proper record.

**Proposed by Cllr P Roberts and seconded by Cllr Parker.**

**5. CASUAL VACANCY**

The notice for the casual vacancy has been placed on the website and noticeboards.

**6. POLICE**

The Council agreed to invite Chief Constable, Mark Roberts, to a future meeting to discuss residents' concerns.

**7. ACCOUNTS AND PAYMENTS**

**7.1 Accounts:-**

**RESOLVED:-** that the Council approve the accounts as previously circulated.

**Proposed by Cllr Parker and seconded by Cllr P Roberts.**

**7.2 Payments:-**

Chq No	Payee	Amount
931	Running Costs	£ 77.35
932	Backdated Pay	£ 234.00
933	Cholmondeley Coronation Hall (room hire)	£ 30.00

**7.3 Receipts:-**

None received.

**7.4 Bank Account:-**

Reconciled balance of the Current Bank Account as at 31<sup>st</sup> December 2022 :- £2,839.80.

Balance of the Deposit Bank Account as at 31<sup>st</sup> December 2022:- £ 7,660.05.

**RESOLVED:-** that the Council accept the above payments and accounts as circulated.

**Proposed by Cllr Parker and seconded by Cllr P Roberts.**

7.5 Budget to Date:-

**RESOLVED:-** that the Council receive the budget to date figures as at 31<sup>st</sup> December 2022 and forecast figures to 31<sup>st</sup> March 2023.

**Proposed by Cllr Done and seconded by Cllr Pegram.**

8. **EARMARKING AND PRECEPT**

8.1 Earmarking funds for 2023 – 2024:-

**RESOLVED -** that the Council earmark the following funds for the 2023 – 2024 financial year:-

<b>Essential Costs:-</b>	
Wages	£5,581.95
Running Costs	£ 330.36
Annual Subs	£ 460.24
Insurance	£ 328.63
Room Hire	£ 231.00
Website	£ 330.00
Training	£ 144.38
Defib Maintenance	£ 311.85
Audit	£ 132.00
Election	£ 882.30
Village Maintenance	£ 200.00
<b>Sub Total:-</b>	<b>£8,932.70</b>
<b>Non Essential Costs:-</b>	
Neighbourhood Plan	£ 500.00
Grants / Donations	£ 100.00
Village Appearance (see note 1)	n/a
Summer Play scheme (see note 2)	n/a
Christmas Event	£ 100.00
Contingency	£ 500.00
<b>Sub Total:-</b>	<b>£1,200.00</b>
<b>TOTAL</b>	<b>£10,132.71</b>

Note 1:- Village Appearance and Speeding Schemes are to be funded using the balance of NHB / CIL funds. The balance is £8,432.38.

Note 2:- The Summer Play scheme is mainly self-financing.

**Proposed by Cllr Done and seconded by Cllr Pegram.**

8.2 Setting the Precept for 2023 – 2024:-

The Local Tax Base for NMHD Parish Council for 2023 – 2024 for Band D equivalent properties is 535.9.

**RESOLVED -** that the Council set the 2023 – 2024 precept at £10,132.00. This represents an increase of 50.2% on the precept amount that was requested for 2022 – 2023.

The Band D Precept charge in 2022 – 2023 was £12.59.

In 2023 – 2024 the Band D Precept charge will increase by 50.2% to £18.91.

The increase is due to the Council using carried forward reserves to subsidise Council expenditure.

At the end of the current financial year, the projected closing balance of the bank account is approx. £48.00. This has left the Council with no option but to increase the precept in order to cover Council expenditure.

**Proposed by Cllr Done and seconded by Cllr Pegram.**

**9. ANNUAL MEETING**

The Clerk is to confirm the change of date to the 11<sup>th</sup> May. The Council considered an event to make residents aware of what has been achieved by the Council and to encourage people to get involved.

**10. PLANNING**

Planning Register:-

The Council noted the planning register and the observations as previously circulated.

Cllr S Roberts advised there had been complaints regarding the carrying out of essential maintenance works to the Vyrnwy Aqueduct in Larkton and Edge.

**11. WITNEY LANE / ASHFORD CLOSE SPEED LIMITS**

The Clerk has written to CWaC to confirm that the Council are in agreement to proceed with the proposed speed limit of 20mph on Witney Lane and Ashford Close.

The Council understands that the cost to implement the speed limit is now more likely to be approximately £4,500.00 (this includes a contingency rate) and the Council would be liable to provide approximately £2,250.00 plus VAT.

The Council has stated that it agrees to contribute £2,250.00 towards the costs to implement the speed limit on Witney Lane and Ashford Close subject to there being no further increase in the cost

**12. HIGHWAYS STEERING GROUP**

**12.1** To adopt the TORS for the Highways Steering Group:-

**RESOLVED:-** that the Council adopt the TORS for the Highways Steering Group  
**Proposed by Cllr Parker and seconded by Cllr S Roberts.**

**12.2** To receive update:-

Cllr Harrop circulated a report prior to the meeting which included the following updates:-

- Contact has been made with CW&C Highways, the Ward Councillor and the Police to outline the WP objectives and to arrange a meeting.
- Request made to PCSO Hurst to assist with formal speed checks – no update.
- Plans to loan the SID to carry out Speedwatch sessions.

**13. ONGOING ISSUES**

Issues Register Update:-

22/4 - Alleyway NMH - Property Services has advised they don't maintain public open space/amenity land so have re-directed this enquiry through to the Public Rights of Way Team and also the Council's Greenspace Team asking them to look into the matter, and as appropriate respond.

The Public Rights of Way Team have replied confirming that whilst the land in question is owned by the Council, the public right of way is stated as being only 2m wide and does not include the open space.

Cllr Crossland and the Clerk are to look into land ownership at the site.

**14. VILLAGE APPEARANCE / MAINTENANCE OF ASSETS**

Cllr Pegram agreed to co-ordinate the planters in the parish; he is to liaise with Tony Day regarding the arrangements.

**15. CELIA FIENNES MONUMENT**

A QR sign has been created and link to new copy on website. Cllr P Roberts has prepared a laminate for the sign which is to be placed at the site.

The Clerk is to look into doing the same for the village pump.

**16. COMMUNITY ORCHARD**

The CWaC Heath Ranger has suggested that a community orchard be located at the proposed site on Back Lane. The Parish Council have raised a number of queries including that the site is a wild flower location; who would be responsible for the maintenance of the orchard in the short and long term.

The CWaC Heath Ranger has responded to advise that wildflower meadows can work with orchards; it is unlikely that CWaC would want to take on additional tree responsibility.

The CWaC Heath Ranger suggested a site meeting with the Parish Council to discuss in further detail.

The Clerk is to arrange a meeting with CWaC and Cllr Pegram.

**17. FOOTPATH LIAISON OFFICER**

Cllr Crossland is to liaise with Tony Day regarding what is required for the role of Footpath Liaison Officer.

**18. LITTLERS CROFT**

- CWaC h/as advised that the play equipment has been ordered but they haven't given a delivery date as yet. Realistically they are looking for the work to be completed by the end of March
- The broken swings that were reported have now been repaired.

**19. SUMMER PLAY SCHEME**

The Clerk is to look into the arrangements to hold a summer camp in summer 2023 for children aged 5 – 12 years.

The Clerk is to contact the Bishop Heber High School to see whether there would be any interest in holding a summer camp for older children.

**20. THE WHEATSHEAF**

**20.1 To receive update regarding the request to list The Wheatsheaf as an asset of community value:-**

The notice has been posted at the site. CWaC is to advise the decision at the end of January.

**20.2 To receive update from meeting with the owners:-**

Cllr Pegram updated the meeting regarding progress of the community running the pub; there is a meeting on 11<sup>th</sup> January to discuss the matter.

**21. COST OF LIVING**

There was no further updates since the November meeting.

**22. KING CHARLES III CORONATION**

The Council discussed whether to do anything to commemorate King Charles III coronation.

**23. FACEBOOK**

Cllr Pegram offered to contact Tony Day regarding the set up of the Facebook page and whether it would be possible to transfer the admin of the Facebook page.

**24. CLERK'S REPORT**

Nothing further to report

**25. CORRESPONDENCE**

A list of correspondence received was previously circulated.

Signed .....

Dated .....

**Scheduled Parish Council Meetings**

**DATES FOR 2023 MEETINGS**

Thursday 2<sup>nd</sup> March

Thursday 11<sup>th</sup> May

Thursday 6<sup>th</sup> July

Thursday 7<sup>th</sup> September

Thursday 2<sup>nd</sup> November