

No Man's Heath & District Parish Council

Annual (First) Meeting

For the attention of all Parish Councillors

You are hereby summonsed to attend a meeting of the Parish Council on

Thursday 9th May 2024

at Cholmondeley Coronation Hall, St Wenefredes Lane, Bickley, SY13 4JG

The meeting will proceed **from 7.00 pm** and will include

Public Participation, when members of the public can raise any matter of concern to them.

AGENDA

No.	Agenda Item		Presented by:
1.	Apologies	With explanation	Stg Item
2.	Chairman 2024/25	To elect a chairman for the forthcoming year	Stg Item
3.	Vice Chairman 2024/25	To elect a vice chairman for the forthcoming year	Stg Item
4.	Declaration of Interests	Members to declare any interest under the following categories: Pecuniary interest, Outside Bodies interest and family, friend or close associate interest	Stg Item
5.	Casual Vacancy	To consider co-option to fill the one casual vacancy	Stg Item
6.	Public Participation	Residents may raise any parish matters of concern (please note public participation will be limited to a maximum of 30 minutes)	Stg Item
7.	Minutes	To accept the minutes for the parish council meeting held on Thursday 7 th March 2024	Stg Item
8.	Internal Procedures	To review and confirm adoption of the following:- <ul style="list-style-type: none"> • Code of Conduct • Standing Orders (2018 Version 2 (April 2022) version) • Financial Regulations • Risk Assessment • To confirm appointment of Responsible Financial Officer • Registration of Interests reminder 	Stg Item
9.	Police	To receive report	PCSO
10.	Chairman's Report & Annual Report	10.1 To accept Chairman's Report 10.2 To agree actions regarding the Annual Report	DLS
11.	Malpas Joint Burial Committee Constitution	To receive draft Malpas Joint Burial Committee Constitution and consider response	DLS / Clerk
12.	Representatives Reports	To receive reports from the Councils representatives to other bodies	Cllrs
13.	Special Responsibilities	To consider councillors' special responsibilities:- <ul style="list-style-type: none"> - Malpas Burial Joint Committee - Bickerton Burial Board - Footpath Officer - Cholmondeley Sports and Community Association - Planning - Neighbourhood Plan - Planters - Community Land Trust - Highways - Littlers Croft Play Area - Development of the play area 	Stg Item

14.	Accounts & Payments	14.1 Accounts:- to approve the accounts as circulated 14.2 Payments:- to consider any outstanding payments, including the following:- <ul style="list-style-type: none"> • HMRC • Cholmondeley Coronation Hall (hire of hall) • Running Costs • Internal audit • Insurance • Subscriptions • CWaC 	Stg Item
15.	Annual Audit for Financial Year 2023/24	15.1 To agree to sign the Certificate of Exemption as neither the gross income nor incurred gross expenditure exceeds £25,000.00 15.2 To agree and approve the Annual Governance Statement 15.3 To accept and approve the Statement of Accounts 2023/24 and Annual Return for Audit purposes 15.4 Internal Audit:- to receive report and agree any actions (if so required)	Stg Item
16.	Planning	16.1 To accept the observations as recorded in the planning register and to consider any applications received 16.2 To receive report from NMH development opportunities working party	Stg Item
17.	Issues Register	To receive report and agree any actions:- 23/5 Missing Sign 24/2 Dean Park – footpath damage 24/3 Griffin House, Chester Road - unfinished footpath	Stg Item
18.	Summer Play Scheme	To receive update regarding the summer sports camp and agree any actions required	Clerk
19.	Littlers Croft Equipment	To receive update and agree any actions	FLS / KC
20.	Highways Steering Group	To receive report and agree any actions	TH
21.	Access to Public Rights of Way	To review the standard of public footpaths within the parish	FLS
22.	Community Orchard	To agree purchase of equipment	Clerk
23.	Defibrillator	To receive update and to consider any potential costs that may need to be incurred	KC / Clerk
24.	Christmas Event	To receive report and agree action	KC
25.	Defibrillator Training	To consider holding a training session	KC
26.	Promote Parish Council	To receive update and agree any actions	
27.	Clerk's Report	To receive report (distributed in advance of meeting)	Clerk
28.	Correspondence	Previously circulated	Stg Item

Stg Item:- Standing Item

signed *Ruth Shackleton*
Clerk to the Council

Dated 02/05/24

For regular updates please follow our Facebook page:-

No Mans Heath & District Parish Council – Online

This group is solely for keeping residents informed of Parish Council business
e.g. Agendas, Minutes, Planning Applications, Traffic, Police Updates and any PC events.

The website for No Mans Heath and District Parish Council is:-

cheshireparishcouncils.co.uk/welcome/no-mans-heath/