

## SHOCKLACH OVIATT AND DISTRICT PARISH COUNCIL

Minutes of the Annual Meeting of the Council held on **MONDAY 22 MAY 2023 at FARNDON WAR MEMORIAL HALL.**

**Present:** Cllr G Bowles (Chair), Cllr J White, Cllr C Regnart, Cllr J Davies.

**In Attendance:** C Taylor (Clerk), Borough Cllr A Waddelove.

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**1. APOLOGIES FOR ABSENCE:** Cllr I Carr.

**2. ELECTION OF CHAIRMAN.** Cllr G Bowles – Nominated by Cllr J White, Seconded by Cllr J Davies.

**3. ACCEPTANCE OF OFFICE.** The Chairman signed the Acceptance of Office.

**4. ELECTION OF VICE CHAIRMAN. Resolved:** Not to elect a vice chairman.

**5. POST ELECTION WELCOME, INTRODUCTIONS AND CO-OPTION.**

i) Cllr Adrian Waddelove was welcomed as the newly elected Borough Councillor.

ii) The Clerk received any outstanding signed Declaration of Acceptance of Office and Register of Interest forms.

iii) Shocklach Oviatt and District Parish Council had returned uncontested following the May elections with one vacancy.

iv) There were currently no nominations for co-option to the Council to consider.

**Resolved:** Noted.

**6. DECLARATIONS OF INTEREST.**

Members were invited to declare any personal, prejudicial, or pecuniary interests they may have in any item on the agenda, subject to the rules regarding disclosure contained in the current Members' Code of Conduct and as defined by regulations made under section 30(3) of the Localism Act 2011.

Cllr C Regnart declared an interest in Item 18 Planning 22/04210/FUL.

**7. PUBLIC PARTICIPATION.** Nothing raised.

**8. POLICE UPDATE.** Police report circulated prior to the meeting.

i) Speed gun: **Noted:** More volunteers were needed to deploy.

**9. BOROUGH COUNCILLORS REPORT.** Cllr Waddelove reported:

He was grateful to have been elected and would endeavour to do his best. He gave thanks to Paul Roberts, outgoing Borough Councillor, for his service to the community.

i)Verges: To be cut at the start of June and he would make enquiries and confirm the annual cutting schedule.

ii) He had already met with senior CWAC Highways, Finance and Transport officers. The current administration had a managed decline policy throughout the Borough with budget constraints making it possible to only repair about 10 roads per year. There was no strategy to address this with A roads, bus routes and school route roads taking precedence.

iii) Potholes on Purser Lane had now been repaired. Worthenbury Road was still in need of repair and he would chase progress.

iv) Broadband: There were only 11 Shocklach residents currently using Airband (with several remaining issues) and some were considering Starlink. His plan was to get back in touch with Airband to see what they could do for Shocklach and he would update at the September meeting. There was also Government funding available to improve mobile phone signal and he would investigate.

**Resolved:** Noted.

## 10. MINUTES OF THE LAST MEETING.

The minutes of the meeting of 16th February 2023 were approved as a correct record.

Proposed: Cllr J Davies Seconded: Cllr J White.

## **11. MATTERS ARISING FROM THE MINUTES OF 16 FEBRUARY 2023.**

i)Asbestos was still on the Bishop Bennett Way awaiting removal by CWAC. **Noted:** This had been re reported.

## **12. MINUTES OF THE EXTRAORDINARY MEETING OF 27 APRIL 2023.**

The minutes of the extraordinary meeting of 27th April 2023 were approved as a correct record. Proposed: Cllr J Davies Seconded: Cllr G Bowles.

### **13. MATTERS ARISING FROM THE MINUTES OF 27 APRIL 2023.**

Nothing raised.

#### **14. APPROVAL OF STATUTORY DOCUMENTS.**

i) Standing Orders ii) Financial Regulations iii) Risk Assessment iv) CWAC Code of Conduct v) Appointment of Signatories (Cllrs Bowles, Carr and White).

**Resolved:** To readopt and approve unchanged.      Proposed: Cllr J Davies   Seconded: Cllr J White.

## 15. ACCOUNTS.

**Resolved:** That the payment of salaries and expenses, the payment of invoices for goods received and services rendered be approved and the receipts and balances be noted.

Proposed: Cllr J White Seconded: Cllr G Bowles.

**16.ANUAL AUDIT/ANNUAL GOVERNANCE and ACCOUNTABILITY RETURN (AGAR).  
2022/2023**

- i) Noted: Internal Audit concluded by Hacker Young.
- ii) Approved and signed by Chair: Annual Statement of Accounts Part 1.
- iii) Approved and signed by Chair: Annual Statement of Accounts Part 2.
- iv) Resolved: To declare Smaller Authorities Exemption from external audit.
- v) Resolved: To Appoint Hacker Young as Internal Auditor for 2023/2024.

Proposed: Cllr G Bowles Seconded: Cllr J White.

**17. ANNUAL INSURANCE.**

**Approved:** Insurance schedule to be renewed unchanged with effect from 1 June 2023.

Proposed: Cllr G Bowles Seconded: Cllr J Davies.

**18. PLANNING.**

Noted that any planning applications are circulated to members between meetings.

**Applications received or still awaiting decision:**

**22/04210/FUL** New House Farm Green Lane Shocklach Use of existing residential annexe as self-catering tourist accommodation.

**22/04183/FUL** Kimberley Green Lane Shocklach change of use to existing agricultural building with proposed extension and ancillary work for dog day care.

**Decisions:**

**Approved: 22/02695/FUL** Horton House Farm Horton Green Lane Horton Malpas Construction of silage clamp for the storage of grass and maize silage.

**Approved: 22/02707/FUL** Horton House Farm Horton Green Lane Horton Malpas Extension to an existing livestock building.

**New applications:**

**23/00685/FUL** Poppy Cottage Soughans Lane Church Shocklach Malpas SY14 7BH Erection of a garden gazebo.

**23/01391/FUL** The Grange Horton Green Lane Horton Malpas SY14 7EY Single storey rear orangery extension works to include removal of rear window and masonry below to form a permanent opening into the orangery and removal of existing rear open porch.

**23/01392/LBC** The Grange Horton Green Lane Horton Malpas SY14 7EY Single storey rear orangery extension works to include removal of rear window and masonry below to form a permanent opening into the orangery and removal of existing rear open porch.

**Resolved:** Noted.

## **19. THE BULL.**

**i) ACV application:** The Clerk confirmed that she had submitted, on behalf of the Parish Council, an application/nomination for ACV status for The Bull to CWAC on 9<sup>th</sup> May.

**Resolved:** Noted.

**ii) Formation of a Community Group:** Cllr Regnart and a resident had been to visit The White Lion Community Pub in Ash, N Shropshire and they had said that they were willing to come and talk to The Bull community group. They had suggested getting a steering group together first.

**Resolved:** Noted.

**iii) Defibrillator possible relocation:** Cllr Bowles had rung Admiral Taverns without response to establish whether they intended shutting the electricity supply off which would impact the supply to the defibrillators heated cabinet. The electricity supply was currently still on.

**Resolved:** Cllr Bowles would try contacting them again and explore avenues for the potential relocation of the defibrillator.

The defibrillator pads were due for replacement. **Resolved:** Cllr Bowles would purchase and the Clerk would reimburse him.

## **20. CORRESPONDENCE. Noted:** Circulated on email between meetings.

## **21. STANDING CONSIDERATION OF HIGHWAY MATTERS.**

**i) Potholes:** It was expected that work would be undertaken the following week to repair. Cllr Waddelove requested that details of any other potholes be forwarded to him and he would report them.

**ii) Verge/grass cutting:** Cllr Regnart asked Cllr Waddelove if he could ascertain what CWAC were going to be cutting.

## **22. ANY OTHER BUSINESS.** Nothing raised. Item to be discontinued from future agendas.

## **23. DATE OF THE NEXT ORDINARY MEETING OF THE COUNCIL: WEDNESDAY 13th SEPTEMBER 2023 AT 7.30PM. Venue TBC.**

**The Village Meeting will take place on Tuesday 18<sup>th</sup> July 2023 at 7.30pm. at Shocklach Primary School.**