

NOMANSHEATH AND DISTRICT PARISH COUNCIL

ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2024

Receipts		Payments	
Balance b/f as at 1st April 2023		Clerks Salary	£ 5,859.12
Lloyds Current Account	£ 1,248.28	Donations (s.137)	£ 600.00
Lloyds Deposit Account	£ 7,674.60	Admin (Admin costs)	£ 465.46
		Annual Audit (Admin costs)	£ 125.00
Annual Precept	£ 10,132.00	Insurance (Admin costs)	£ 329.89
CIL monies	£ -	Annual Subscriptions (Admin costs)	£ 394.05
Summer Camp	£ 4,000.00	Rental (admin costs)	£ 180.00
Spacehive	£ 6,794.14	Website (admin costs)	£ 300.00
Members Budget	£ 275.00	Defibrillator Maintenance	£ 270.00
VAT Refund	£ 101.11	Lamppost poppies	£ 118.11
Interest	£ 81.71	Village Maintenance (NHB budget)	£ 704.87
		Neighbourhood Plan	£ -
		Election Costs	£ 197.00
		Summer Camp	£ 3,530.00
		Christmas Event (Members Budget offset)	£ 374.66
		CWaC Play Equipment (Spacehive)	£ 6,794.14
		VAT	£ 294.87
		Balance to be c/f as at 31st March 2024	
		Lloyds Current Account	£ 2,013.36
		Lloyds Deposit Account	£ 7,756.31
	<u>£ 30,306.84</u>		<u>£ 30,306.84</u>

Bank Reconciliation			
Balance b/f as at 1st April 2023		Balances of Bank Accounts @ 31/03/24	
Lloyds Current Account	£ 1,248.28	Lloyds Current Account	£ 8,837.50
Lloyds Deposit Account	£ 7,674.60	Lloyds Deposit Account	£ 7,756.31
ADD Bank Interest			
ADD Cash Book Receipts	<u>£ 21,383.96</u>	LESS Cheques Not Cleared	
	£ 30,306.84	Cholmondeley Coronation Hall	-£ 30.00
		CWaC - to pay for play equipment (Spacehive)	-£ 6,794.14
LESS Cash Book Payments	<u>-£ 20,537.17</u>		
Balance to be c/f as at 31st March 2024	<u>£ 9,769.67</u>	Balance to be c/f as at 31st March 2024	<u>£ 9,769.67</u>

NOMANSHEATH AND DISTRICT PARISH COUNCIL

COMPARISON OF PAYMENTS FOR 2022 - 23 AND 2023 - 24

(A significant variance is where this year's figure differs from the previous year's by the greater of £200 or 15%)

		Year Ending 31-Mar-23	Year Ending 31-Mar-24	Amount of Variance	Variance %	Reason for Variance Variances of more than 15% between totals for individual boxes (except variances of less than £200)
1	Balance Brought Forward	£ 9,984.10	£ 8,922.88			No explanation required
2	(+) Annual Precept	£ 6,801.00	£ 10,132.00	£ 3,531.00	53.49%	Increase in precept in 23/24 to cover essential costs
3	(+) Total Other Receipts	£ 3,631.89	£ 11,251.96	£ 7,620.07	209.81%	One off receipt for Spacehive funding of £6,794.14 received in 23/24
4	(-) Staff Costs	£ 5,053.70	£ 5,859.12	£ 805.42	15.94%	Increase in Clerk's salary
5	(-) Loan Interest / Capital repayments	£ -	£ -	£ -	0.00%	n/a
6	(-) All other payments:-					
	Admin	£ 1,452.48	£ 1,494.40	£ 41.92	2.89%	% increase is less than 15% / £ decrease is less than £200.00
	Website	£ 300.00	£ 300.00	£ -	0.00%	% increase is less than 15% / £ decrease is less than £200.00
	Grants / Donations (s.137)	£ 130.00	£ 600.00	£ 470.00	361.54%	Increase in grants made in 23/24
	Defibrillator Costs	£ 270.00	£ 270.00	£ -	0.00%	% decrease is less than 15% / £ decrease is less than £200.00
	Village Maintenance	£ 423.17	£ 704.87	£ 281.70	66.57%	Increase due to one off purchase of dog bag dispensers in 23/24
	Election Costs	£ -	£ 197.00	£ 197.00	0.00%	Elections held in May 2023
	Hi viz Jackets	£ 105.33	£ -	£ 105.33	100.00%	One off payment made in 22/23
	Summer Camp	£ 3,438.32	£ 3,530.00	£ 91.68	100.00%	Summer camp - receipts received offset payments
	Lamppost Poppies	£ -	£ 118.11	£ 118.11	100.00%	One off payment made in 23/24
	Christmas Event	£ -	£ 374.66	£ 374.66	100.00%	First Christmas event held in Dec 23
	CWaC Play Equipment (Spacehive)	£ -	£ 6,794.14	£ 6,794.14	100.00%	One off payment (Spacehive funding of £6,794.14 received in 23/24)
	VAT Paid	£ 101.11	£ 294.87	£ 193.76	191.63%	Increase in Payments incurring VAT in 23/24
		£ 6,220.41	£ 14,678.05	£ 8,457.64	135.97%	SEE ABOVE FOR REASONS FOR SIGNIFICANT VARIANCE
7	(=) Balances carried forward	£ 8,922.88	£ 9,769.67	£ 846.79		
8	Total cash and short term investments	£ 8,922.88	£ 9,769.67	£ 846.79		
9	Total fixed assets plus long term investments and assets	£ 38,620.00	£ 39,324.55	£ 704.55	2%	Increase due to one off purchase of dog bag dispensers in 23/24
10	Total borrowings	£ -	£ -	£ -		

Carry Forward.

The closing balance at the bank includes monies allocated under the New Homes Bonus. The amount is £7,637.51

The Council earmarked the 'New Homes Bonus' payments for projects identified by the Neighbourhood Plan delivery Plan.

BANK RECONCILIATION FOR THE FINANCIAL YEAR ENDED 31 MARCH 2024

Balances of Bank Accounts @ 31/03/24

Lloyds Current Account	£	8,837.50
Lloyds Deposit Account	£	7,756.31
	£	16,593.81

Less unpresented cheques (list):

Cholmondeley Coronation Hall	-£	30.00
CWaC - to pay for play equipment (Spacehive)	-£	6,794.14

Add uncleared payment (list):

£ -

Add Petty Cash:

£ -

Add Short term Investments (these are interest bearing accounts only, all investments whose capital value changes over time are long term investments and must be included in fixed assets):

(note: a market value for investments should be obtained)

£ -

Total**£ 9,769.67**

What is the figure in Box 8 in Section 1 of the Annual Return?

£ 9,769.67

Does the total equal Box 8 in Section 1 of the Annual Return? Yes / No

Yes

If No, there is an error in this statement, as you must be able to verify the figure in box 8.

NOMANSHEATH AND DISTRICT PARISH COUNCIL

REGISTER OF ASSETS 2023 - 2024

Asset	Date Acquired	Cost & Asset Value	Insured Value [1]
Millennium Signpost	14 05 01	£1,142.00	Included in Street Furniture (£24,000.00)
Victorian Pump House	23 09 02 [2]	£30,314	£35,138.00
A Board	01 12 10	£50	Not insured
Notice Board (Hampton)	18 12 04	£85	Not insured
Notice Board (No Mans Heath)	21 09 07 (Sited Nov 08)	£300.00	Included in Street Furniture (£24,000.00)
Notice Board (Larkton)	Replaced/Repaired Mar-15	0	Replaced/Repaired Mar-15
Notice Board (Bickley)	21 10 09	£120.00	Not insured
Notice Board (Edge)	08 11 11	£300.00	Not insured
Gazebo x2	24 08 11	£60.00	Not insured
Defibrillator and External Heated Cabinet (located at BT Telephone Box, Hampton Industrial Estate)	15 02 18	£2,664.00	Included in Street Furniture (£24,000.00)
Defibrillator and External Heated Cabinet (located at Bickley Coronation Hall, Bickley)	30 01 19	£2,304.00	Included in Street Furniture (£24,000.00)
Laptop and printer (located at Clerk's address)	15 02 18	£581.68	Included in Contents (£9,000.00)
Chat Bench (located at NMH)	05 05 21	£699.00	Included in Street Furniture (£24,000.00)
Dog Bag Dispensers x 3 (located at NMH / NMH / Hampton)	30 09 23	£704.87	Included in Street Furniture (£24,000.00)
Total		£39,324.55	

Excess £125.00

Please note for audit purposes the asset value is set at cost or asset value, this rate does not increase or depreciate.

Date	Details	TOTAL	VAT REFUND	DETAILS OF RECEIPTS			
				Precept	Summer cam	Spacehive	Misc
12/04/2023	Precept	£ 10,132.00		£ 10,132.00			
11/04/2023	HMRC - VAT Refund	£ 101.11	£ 101.11				
30/06/2023	Summer Camp	£ 2,300.00			£ 2,300.00		
05/07/2023	Summer Camp	£ 40.00			£ 40.00		
06/07/2023	Summer Camp	£ 160.00			£ 160.00		
07/07/2023	Summer Camp	£ 80.00			£ 80.00		
10/07/2023	Summer Camp	£ 60.00			£ 60.00		
11/07/2023	Summer Camp	£ 200.00			£ 200.00		
12/07/2023	Summer Camp	£ 180.00			£ 180.00		
12/07/2023	Summer Camp	£ 40.00			£ 40.00		
13/07/2023	Summer Camp	£ 120.00			£ 120.00		
17/07/2023	Summer Camp	£ 60.00			£ 60.00		
17/07/2023	Summer Camp	£ 80.00			£ 80.00		
17/07/2023	Summer Camp	£ 80.00			£ 80.00		
17/07/2023	Summer Camp	£ 40.00			£ 40.00		
17/07/2023	Summer Camp	£ 80.00			£ 80.00		
17/07/2023	Summer Camp	£ 60.00			£ 60.00		
19/07/2023	Summer Camp	£ 360.00			£ 360.00		
21/07/2023	Summer Camp	£ 60.00			£ 60.00		
11/12/2023	Members Budget	£ 275.00					£ 275.00
18/12/2023	Spacehive	£ 6,794.14				£ 6,794.14	
	Bank Interest	£ 81.71					£ 81.71
TOTAL INCOME		£ 21,383.96	£ 101.11	£ 10,132.00	£ 4,000.00	£ 6,794.14	£ 356.71

Current account receipts: £ 21,302.25

Deposit account receipts: £ 81.71

£ 21,383.96

Date	Details	Chq	TOTAL	Power	VAT Paid	DETAILS OF PAYMENTS	Running Costs	Clerks Salary	PAYE	Summer Camp	Annual Subs	Insurance	Rent	Donations	Sundries	Defib	Christmas Event	CW&C Play Equip	Audit	NHB Spending	S.137 Expenditure
06/04/2023	R Shackleton (Mar salary)	SO	£ 336.16	102 112-19	£ -	£ 336.16	£ -	£ 336.16	£ 252.00												
12/04/2023	HMRC (Jan - Mar 2023)	935	£ 262.00	102 112-19	£ -	£ -	£ -														
01/04/2023	UK City Images (website design & maintenance)	936	£ 300.00	£ 111	£ -	£ -	£ -														
09/05/2023	R Shackleton (Apr salary)	SO	£ 336.16	102 112-19	£ -	£ 336.16	£ -	£ 336.16	£ 10.08												
11/06/2023	Running Costs / BACKDATED PAY	940	£ 131.40	£ 111	£ 6.38	£ -114.94	£ -														
11/06/2023	Royal British Legion (Leinburne R Shackleton)	941	£ 141.54	£ 137	£ 29.43	£ -	£ -														
11/06/2023	Jake Gurr FCA (Internal Audit)	942	£ 126.00	£ 111	£ -	£ -	£ -														
11/06/2023	B&B Insurance	943	£ 320.88	£ 111	£ -	£ -	£ -														
11/06/2023	CHALC Annual Subs	944	£ 334.00	£ 111	£ -	£ -	£ -														
11/06/2023	Cholmondeley Coronation Hall	945	£ 30.00	£ 111	£ -	£ -	£ -														
06/06/2023	R Shackleton (May salary)	SO	£ 336.16	102 112-19	£ -	£ 336.16	£ -	£ 336.16	£ 259.40												
06/07/2023	HMRC (Apr - Jun 2023)	946	£ 294.40	102 112-19	£ -	£ -	£ -														
06/07/2023	Backdated Pay / Running Costs	947	£ 97.48	£ 111	£ 2.96	£ 74.74	£ -	£ 20.16													
06/07/2023	Cholmondeley Coronation Hall	948	£ 30.00	£ 111	£ -	£ -	£ -														
06/07/2023	R Shackleton (Jun salary)	SO	£ 336.16	102 112-19	£ -	£ 336.16	£ -	£ 336.16													
24/07/2023	ICO	DO	£ 30.00	£ 111	£ -	£ -	£ -														
06/08/2023	R Shackleton (Jul salary)	SO	£ 348.24	102 112-19	£ -	£ 348.24	£ -	£ 348.24													
03/08/2023	Activity for All (Tracy Hayes)	online	£ 3,000.00	LGA 1976 s 19	£ -	£ -	£ -														
06/09/2023	R Shackleton (Aug salary)	SO	£ 348.24	102 112-19	£ -	£ 348.24	£ -	£ 348.24													
07/09/2023	Additional Hours - Summer camp	950	£ 382.72	102 112-19	£ -	£ -	£ -														
07/09/2023	Running Costs	953	£ 98.13	£ 111	£ 5.95	£ 92.18	£ -														
07/09/2023	Community Heartbeat Trust Ltd	954	£ 182.00	Public Health Act 1936 s 234	£ 27.00	£ -	£ -														
07/09/2023	Summer Camp / Cholmondeley Coronation Hall	955	£ 580.00	LGA 1976 s 19 / s 111	£ -	£ -	£ -														
30/09/2023	Grassdon (50g bag dispensers x 3)	956	£ 845.84	Libor Act 1983	£ 140.97	£ -	£ -														
02/11/2023	Running Costs	957	£ 47.00	£ 111	£ -	£ 47.00	£ -														
02/11/2023	DONATION: Royal British Legion	958	£ 100.00	£ 137	£ -	£ -	£ -														
02/11/2023	CW&C - Election Recharge	959	£ 197.00	£ 111	£ -	£ -	£ -														
02/11/2023	Cholmondeley Coronation Hall	960	£ 30.00	£ 111	£ -	£ -	£ -														
06/10/2023	R Shackleton (Sep salary)	SO	£ 348.24	102 112-19	£ -	£ 348.24	£ -	£ 348.24	£ 259.80												
12/10/2023	HMRC (Jun - Sep)	962	£ 259.80	102 112-19	£ -	£ -	£ -														
09/11/2023	R Shackleton (Oct salary)	SO	£ 348.24	102 112-19	£ -	£ 348.24	£ -	£ 348.24													
06/12/2023	R Shackleton (Nov salary)	SO	£ 348.24	102 112-19	£ -	£ 348.24	£ -	£ 348.24													
04/01/2024	HMRC (Oct - Dec 2023)	961	£ 311.60	102 112-19	£ -	£ -	£ -														
04/01/2024	Backdated Pay	962	£ 207.80	102 112-19	£ -	£ 207.80	£ -														
04/01/2024	CHRISTMAS: Amberson (loop closure)	963	£ 330.00	LGA 1972 s 145	£ 65.00	£ -	£ -														
04/01/2024	Running Costs	964	£ 53.27	£ 111	£ 3.55	£ 49.72	£ -														
04/01/2024	Cholmondeley Coronation Hall	965	£ 30.00	£ 111	£ -	£ -	£ -														
04/01/2024	CHRISTMAS: costs for event	966	£ 95.08	LGA 1972 s 145	£ -	£ -	£ -														
08/01/2024	R Shackleton (Dec salary)	SO	£ 348.24	102 112-19	£ -	£ 348.24	£ -	£ 348.24													
06/02/2024	R Shackleton (Jan salary)	SO	£ 348.24	102 112-19	£ -	£ 348.24	£ -	£ 348.24													
07/03/2024	backdated PAY Jan and Feb / running costs	968	£ 98.11	£ 111	£ 2.99	£ 51.92	£ -	£ 41.20													
07/03/2024	Cholmondeley Coronation Hall	969	£ 30.00	£ 111	£ -	£ -	£ -														
07/03/2024	GRANT - Malpas Community Minibus Assoc	970	£ 600.00	£ 137	£ -	£ -	£ -														
07/03/2024	Community Heartbeat Trust Ltd	971	£ 182.00	Public Health Act 1936 s 234	£ 27.00	£ -	£ -														
06/03/2024	R Shackleton (Feb salary)	SO	£ 348.24	102 112-19	£ -	£ 348.24	£ -	£ 348.24													
30/03/2024	CW&C - to pay for play equipment (Spaceline)	972	£ 8,794.14	LGA 1976	£ -	£ -	£ -														
TOTAL EXPENDITURE			£ 20,637.17		£ 264.87	£ 430.46	£ 4,699.92	£ 1,159.20	£ 3,530.00	£ 394.05	£ 328.88	£ 180.00	£ 800.00	£ 680.11	£ 270.00	£ 374.86	£ 6,794.14	£ 123.00	£ 704.87		£ 718.11