

HANDLEY & DISTRICT PARISH COUNCIL BUSINESS MEETING

DATE: Tuesday 20th May 2025

VENUE: The Boys Room, Barbour Institute, Tattenhall

(The Boys Room is located up the stairs and the first room on the right)

TIME: 7.00 p.m.

AGENDA

No.	Agenda Item	Presented By				
1.	Apologies	Stg Item				
2.	Declarations of Interest To receive Disclosable Pecuniary Interests or Other Disclosable Interests from members on matters to be considered at the meeting	Stg Item				
3.	Open Forum Members of the public to have the opportunity to comment and raise questions on matters affecting the parish. The press and public may not speak when the Council is in session unless invited to do so by the Chair.	Stg Item				
4.	Chairman To elect a chairman for the year 2025 – 2026	Stg Item				
5.	Vice Chairman To elect a chairman for the year 2025 – 2026	Stg Item				
6.	Chairman’s Report To receive Chairman’s Report	Stg Item				
7.	Casual Vacancies To consider co-option to fill the one Casual Vacancy	Stg Item				
8.	Minutes To approve the minutes of the Meeting held on 18 th March 2025	Stg Item				
9.	Internal Controls To confirm adoption of the following (see website for documents):- <ul style="list-style-type: none">- Code of Conduct- Standing Orders- Financial Regulations- Risk Assessment Registration of Interests reminder	Stg Item				
10.	Responsible Financial Officer To confirm appointment	Stg Item				
11.	Police To receive report	PCSO				
12.	Matters Arising To report on Matters Arising from the Minutes of the Meeting held 21 st January 2025 which are not covered by the Agenda	Stg Item				
13.	Highways To receive general update / progress of all highways issues including:- <ul style="list-style-type: none">- Handley Village proposed reduction in speed limit- Request to decrease the current speed limit on the A41	Stg Item				
14.	Finance 14.1 To approve accounts and bank reconciliation including receipts received 14.2 To approve the following payments:- <table><tr><td>Payee</td><td>Amount</td></tr><tr><td>Running Costs / Backdated pay</td><td>TBC</td></tr></table>	Payee	Amount	Running Costs / Backdated pay	TBC	Stg Item
Payee	Amount					
Running Costs / Backdated pay	TBC					

	HMRC	TBC		
	Barbour Institute	TBC		
	Zurich Insurance			
	CHALC (annual subs)	£ 89.70		
	CHALC (training)	£ 25.00		
	UK City Images (website)	£300.00		
	Jake Gurr FCA (internal audit)	£150.00		
15.	Annual Audit 2024 – 2025 15.1 To agree to sign the Certificate of Exemption as neither the gross income nor incurred gross expenditure exceeds £25,000.00 15.2 To agree and approve the Annual Governance Statement 15.3 To accept and approve the Statement of Accounts 2024 – 25 and Annual Return for Audit purposes 15.4 Internal Audit:- to receive report and agree any actions (if so required)			Stg Item
16.	Bank Signatory To receive update regarding new bank signatory			Stg Item
17.	Former CCP Depot To receive update			Clerk
18.	Planning 18.1 Planning Applications received:- to the planning register 18.2 Planning Updates:- to receive any updates 18.3 To receive report from meeting with Bolesworth Estate			Stg Item
19.	Commemorative Bench To receive update regarding bench and to agree costs to purchase and install			JM
20.	Street Lights in Handley To receive report regarding condition			JM
21.	Defibrillator To receive report and consider action			Stg Item
22.	Correspondence To note correspondence received			Stg Item

Signed:- *Ruth Shackleton*

Dated:- 15/05/25

Clerk to the Council

The Annual Parish Meeting will follow immediately after the Business Meeting

Meetings of a parish meeting are a forum for parish councils to engage with the local electorate. The parish meeting of a parish must assemble annually on some day between 1st March and 1st June, in every year.

A parish meeting consists of the local government electors of a parish and the purpose of the meeting is to discuss parish affairs.

Parishioners are welcome to attend and raise any parish matters.

The website address for Handley and District Parish Council is as below:

<https://cheshireparishcouncils.co.uk/welcome/handley-district-parish-council/>

Meeting Dates:

Tuesday 15th July 2025

Tuesday 16th September 2025

Tuesday 18th November 2025