

## **CODDINGTON AND DISTRICT PARISH COUNCIL**

### **TO: ALL MEMBERS OF THE COUNCIL**

Dear Member, you are HEREBY SUMMONED to attend an Extraordinary Meeting of the Council to be held at Coddington Parish Rooms, on THURSDAY 23rd OCTOBER 2025 AT 7.30PM for the purpose of transacting the business set out on the agenda below.

Yours sincerely **Claire Taylor Clerk to Coddington and District Parish Council**

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**Members of the public and the press are welcome to attend for this “Part 1” agenda. There will be an “Open Forum” not extending 15 minutes at the beginning of the meeting. Any queries relating to this meeting can be directed to the Clerk [coddingtonparishclerk@hotmail.com](mailto:coddingtonparishclerk@hotmail.com)**

**1. APOLOGIES FOR ABSENCE.** To receive and approve apologies for absence as reported to the Clerk.

**2. DECLARATIONS OF INTEREST.** Members are invited to declare any personal, prejudicial, or pecuniary interests they may have in any item on this agenda, subject to the rules regarding disclosure contained in the current Members' Code of Conduct and as defined by regulations made under section 30(3) of the Localism Act 2011.

**3. OPEN FORUM / GENERAL PUBLIC SPEAKING TIME.** Members of the public may comment on any item on the agenda before business commences.

**4. COMPLAINTS RAISED.** To formally acknowledge and record:

i) A written complaint received from a member of the public that the Coddington and District Parish Council Draft Minutes of the 22<sup>nd</sup> May 2025 were not published on their website within one month of the meeting as stipulated by Standing Order 12 (f).

The Clerks acknowledgement of this failure and assurance that Standing Order 12 (f) would in future be complied with.

ii) A written complaint received from a member of the public that a procedural failing occurred during the Coddington and District Parish Council Meeting held 1<sup>st</sup> September 2025 and a complaint made to the CWaC Monitoring Officer under the Members Code of Conduct requesting it be determined whether the Code had been breached on the grounds of (a) the conduct of the Chair and (b) misrepresentation by a Councillor during Open Forum/Public Speaking Time at the meeting of 1<sup>st</sup> September 2025.

Advice taken and received from Chalc.

The Monitoring Officers decision to take no further action.

### **5. STANDING ORDERS.**

i) To discuss the Parish Councils current protocol for facilitating Open Forum/Public Speaking Time and consider any variance to Standing Orders 3e to 3k, specifically relating to Open Forum/Public Speaking Time.

ii) To agree whether the time allocated to Open Forum/Public Speaking Time is appropriate and whether it should be exclusive to members of the public with Councillors speaking only after its conclusion or the status quo retained whereby Members are also able to speak during this time.

iii) To note that if there is to be any variance to any (non mandatory) current Standing Order, that in accordance with Standing Order 26b, any variance can only be proposed and progressed via a special motion being raised in writing by members to the Clerk (Proper Officer) prior to being raised as a motion on an agenda, the earliest opportunity to do so being at the next meeting of the Parish Council on 20<sup>th</sup> November 2025.

**6. DATE AND TIME OF THE NEXT MEETING.** Date and time of next meeting: Thursday 20 NOVEMBER 2025 at 7.30pm in the Parish Room Coddington.

