

HANDLEY AND DISTRICT PARISH COUNCIL
MINUTES OF THE MEETING
HELD AT 7.00 PM ON TUESDAY 17TH MARCH 2026
AT THE BARBOUR INSTITUTE, TATTENHALL

PRESENT

Cllrs David Mamwell, Nigel Johnson (Chairman), Wendy Lawton, Jon Moseley, Maggie Powell, Stuart Rigby, Karen Worthington (Vice Chairman).
The Clerk. No members of the public attended.

1. APOLOGIES

Cllr Rosemary Thomas, Ward Cllr Mike Jones.

2. DECLARATIONS OF INTEREST

Cllr Moseley declared a prejudicial interest in item 10 as he is a member of the PCC.

3. OPEN FORUM

Members of the public have the opportunity to comment and raise questions on matters affecting the parish.

There was no consideration of this item.

4. CASUAL VACANCY

There is currently one vacancy that the Council can co-opt to fill.

Resolved:- That the Council agree to co-opt Stuart Rigby. He duly signed the acceptance of office.

Proposed by Cllr Johnson and seconded by Cllr Moseley.

5. MINUTES

Resolved:- The Council agreed to approve and sign the minutes of the meeting held on 20th January 2026

Proposed by Cllr Moseley and seconded by Cllr Lawton.

6. POLICE

The report was previously circulated.

7. MATTERS ARISING

Safety concerns were raised regarding a property on the A41.

8. FINANCE

8.1 To approve accounts and bank reconciliation:-

Receipts:- None received

Reconciled balance at current bank account at 28th February 2026:- £13,320.11

Reconciled balance at business reserve bank account at 28th February 2026:- £5,735.71

8.2 To accept and approve the following payments:-

Chq No	Payee	Stat Power	Amount
672	Running Costs	s.111	£ 23.84
673	HMRC quarter 4		£ 107.20
674	Barbour Institute (room hire)	s.111	Tbc

Resolved:- The Council agreed to approve the above payments.

Proposed by Cllr Worthington and seconded by Cllr Lawton.

9. INTERNAL AUDITOR

The Clerk has made enquiries to find a new internal auditor. Morren Accountancy have confirmed that they are happy to carry out the annual internal audit and will £125.00 plus VAT (the same amount as the previous accountant).

Resolved:- The Council agreed to appoint Morren to carry out the annual internal audit at a cost of £125.00 plus VAT.

Proposed by Cllr Worthington and seconded by Cllr Lawton.

10. GRANT REQUEST

Cllr Moseley spoke to the meeting regarding a request for a grant received from Handley church. He left the room when the Council discussed the request.

Resolved:- The Council agreed make a grant of £3,000.00 (£1,000.00 towards churchyard maintenance and £2,000.00 towards insurance costs). This will be paid at the May meeting.

Proposed by Cllr Johnson and seconded by Cllr Mamwell.

11. HIGHWAYS

11.1 Handley Village Speed Limit:-

CWaC has sent the following update:- "Handley Speed limit is the next community led speed limit on my list to complete and will be completed before Tattenhall Road. The quote from Colas has been received, queried, and returned to me. Disappointingly, there are still a few items I am querying (to ensure the costs are kept to a minimum for the PC). I am hopeful the works will be completed in May 2026."

11.2 Boundary Stone:-

The Clerk is in correspondence with the insurance company who have requested quotes to replace the boundary stone and the cost to install. CWaC is yet to provide the quote to install, it was suggested that the stone be put further back to avoid damage occurring again.

11.3 Clearing pavements:-

The Clerk is to follow up with CWaC about clearing the pavements in the parish.

12. ASSERTION 10

The Clerk recently attended a training session regarding the introduction of Assertion 10 within the Annual Governance and Accountability Return (AGAR). This assertion places greater emphasis on digital governance and data compliance for parish councils.

Assertion 10 requires the Parish Council to demonstrate compliance in relation to the following areas:

- A council email domain
- Website accessibility
- GDPR and data protection
- IT and information governance policies

To meet the requirements of Assertion 10, the following actions are necessary:

- Set up a council email address ending in .gov.uk (the website provider must be authorised to provide this)
- Secure a .gov.uk website domain
- Update the Data Protection Policy
- Prepare and publish a Publication Scheme
- Prepare and publish an Accessibility Statement
- Continue compliance with Transparency Code requirements (financial information is already published)

The Council considered the options presented.

Resolved:- The Council agreed to instruct Then Media to set up a new website and email account to meet the requirements of Assertion 10. The cost is £364.00 plus VAT per annum; the Council acknowledged that the Clerk's hours will need to be increased as it will increase her workload.

Proposed by Cllr Johnson and seconded by Cllr Mamwell.

13. FORMER CCP DEPOT

The latest update from CWaC 04/03/26:-

"I wanted to update everyone on progress regarding the sale of the above land.

A sale Subject to Contract and formal Council approval has been agreed subject to planning for redevelopment of the land with 33 residential dwellings.

Next steps are to allow the buyer exclusive access onto the land for 6 weeks to permit the carrying out of stage 2 intrusive site investigation tests prior to agreeing terms for a final net sales price after allowing for any abnormal site costs.

This will then be followed by exchange of contracts with completion being subject to the grant of planning permission.

I would be pleased to answer any queries anyone may have regarding this matter at your convenience.

I will continue to keep you informed as this matter progresses in the meantime."

Ward Cllr Mike Jones has advised that he is meeting the developer to discuss the bridge and street lighting on chapel lane – issues the residents have asked for and noting that the bridge makes the development sustainable. Cllr Johnson is to join him.

14. PLANNING

14.1 Planning Applications Received:-

The Planning Register was circulated.

14.2 Planning Updates:-

There are no updates.

14.3 Meeting with Bolesworth Estate:-

Cllrs Powell and Moseley represented the Council at the meeting held on 5th February 2026. The notes are due to be circulated.

15. DEFIBRILLATOR

Cllr Johnson Nigel is in the process of making arrangements to install the heated cabinet at the garage in Milton Green.

16. PARISH APPEARANCE

- Signage:- The Clerk has made enquiries with CWaC about obtaining signs to put up regarding dog pooing.
- Noticeboards:- The Council is due to carry out work to the Handley noticeboard and replace the sealant. Cllr Johnson is to look at the Milton Green noticeboard as the wet weather has affected the wood.
- Fly tipping:- There has been an increase in the parish; residents are helping to clear up waste.

17. CORRESPONDENCE

Correspondence:- The list of correspondence received has been distributed to councillors.

Date of next meeting:- Tuesday 19th May 2026