

SHOCKLACH OVIATT AND DISTRICT PARISH COUNCIL

Minutes of the Annual Meeting of the Council held on **WEDNESDAY 13 MAY 2026 at SHOCKLACH PRIMARY SCHOOL.**

Present: Cllr G Bowles (Chair), Cllr J White, Cllr I Carr, Cllr J Davies, Cllr L Stopforth, Cllr K MacKenzie.

In Attendance: C Taylor (Clerk), Borough Cllr A Waddelove, 2 members of the public.

1.APOLOGIES FOR ABSENCE: None received.

2.ELECTION OF CHAIRMAN. Cllr G Bowles – Nominated by Cllr L Stopforth, Seconded by Cllr J White.

3. ELECTION OF VICE CHAIRMAN. Resolved: Not to elect a vice chairman.

4.DECLARATIONS OF INTEREST.

Members were invited to declare any personal, prejudicial, or pecuniary interests they may have in any item on the agenda, subject to the rules regarding disclosure contained in the current Members' Code of Conduct and as defined by regulations made under section 30(3) of the Localism Act 2011.

Cllr Stopforth declared an interest in Planning Application 25/03198/FUL.

5.PUBLIC PARTICIPATION.

Nothing raised.

i) Prior to the meeting starting a resident had informed the Clerk that they intended replacing a stile at The Old Vicarage as it had become a H&S concern. **Resolved:** Noted.

6.POLICE UPDATE.

i) PCSO update: Following recent redundancies it had been confirmed that PCSO McKevitt was to remain in post and would continue to cover the Farndon Ward. PCSO had indicated that monthly reports to Parish Councils would resume.

ii) Reports of suspected hare coursing activity: The Rural policing team had reacted very quickly to reports of suspicious behaviour on the BBW

and had had some success in tracking down the individuals concerned to follow up.

Resolved: Noted.

7. BOROUGH COUNCILLORS REPORT. Cllr Waddelove reported:

i)Tilston Mobile Phone Mast: No update, there was still commitment to the build but there were issues with the network operator. The Aldford mast had the same build team/operator and they were experiencing the same difficulties and delay.

ii)PROW by St Ediths Church: Awaiting an update from British Heritage.

iii)A534 speed reduction at Farndon crossroads: Speed limit to be reduced to 40mph in June with a further desire for an upgrade to the junction (potentially a roundabout) because of all the planning applications currently with CWaC.

iv)Village signs: 3 missing signs being dealt with.

v)Hedge (removed) at Meadows Lea Farm: The Clerk had raised with CWaC Planning following a complaint from a resident. He would escalate the need for a response.

Resolved: Noted.

8. MINUTES OF THE LAST MEETING.

The minutes of the meeting of 25th February 2026 were approved as a correct record.

Proposed: Cllr J Davies Seconded: Cllr G Bowles.

9. MATTERS ARISING FROM THE MINUTES OF 25 FEBRUARY 2026.

i) Hugo Fox website and email: since the last meeting, the Clerk and Cllr Carr had progressed the initiative with Hugo Fox. The website was currently in the build phase. It had been agreed that initially there would only be a Gov.uk email address for the Clerk but this could be added to at a later date. As soon as a first version of the website was ready it would be circulated for all members to consider and to put forward any comments/requested changes. **Resolved:** Noted.

ii)Dog fouling: The Clerk had raised the issue with the CWaC Regulatory Services officer responsible. The advice/suggestion was to speak to the

school and ask if they would be willing to get pupils to make posters reinforcing the message that dog fouling was not acceptable and promoting dog walkers picking up after their dogs. **Resolved:** Clerk to raise with school.

10. APPROVAL OF STATUTORY DOCUMENTS.

Members agreed: To approve and adopt the Parish Councils Standing Orders, Financial Regulations/appointment of signatories, Risk Assessment, CWAC Code of Conduct, Publication Scheme, IT Policy, GDPR Policy (Information & Data Protection), Safeguarding Policy, Equality and Diversity Policy, and Accessibility Statement.

- With the amendment to Financial Regulation 5.5: INDIVIDUAL PURCHASES within an agreed budget for that type of expenditure may be authorised by: the Clerk, in consultation with the Chair of the Parish Council, for any items below £250;

Proposed: Cllr L Stopforth

Seconded: Cllr K Mackenzie

11.ACCOUNTS.

Resolved: That the payment of salaries and expenses, the payment of invoices for goods received and services rendered be approved and the receipts and balances be noted. Bank balance at 13 May 2026 was (4876.18).

Proposed: Cllr G Bowles **Seconded:** Cllr I Carr.

12.ANNUAL AUDIT/ANNUAL GOVERNANCE and ACCOUNTABILITY RETURN (AGAR). 2025/2026

- Noted:** Internal Audit concluded by Hacker Young.
- Approved** and signed by Chair: Annual Statement of Accounts Part 1.
- Approved** and signed by Chair: Annual Statement of Accounts Part 2.
- Resolved:** To declare Smaller Authorities Exemption from external audit.
- Resolved:** To Appoint SJC Accountancy as Internal Auditor for 2026/2027.

Proposed: Cllr G Bowles **Seconded:** Cllr I Carr.

13. ANNUAL INSURANCE.

Approved: Insurance schedule to be renewed unchanged with effect from 1 June 2026 at a premium of £214.81.

Proposed: Cllr G Bowles **Seconded:** Cllr J White.

14. PLANNING. Applications/decisions received by the Parish Council since/outstanding from the last meeting: Noted that any planning applications are circulated to members between meetings.

Existing applications:

25/00635/FUL the Methodist Chapel Chorlton Lane Chorlton Alterations to dwelling appearance and curtilage (amendment to approved planning application 23/01837/FUL).

25/03198/FUL The Old Vicarage Worthenbury Road Church Shocklach Ground mounted solar panels and wind turbine to be installed within the adjacent field of the old vicarage.

New applications:

26/00639/FUL New House Church Road Tilston Malpas SY14 7EZ Erection of proposed single and two storey side extension, rebuilding/converting pigsty outbuilding, replacement garage/outbuilding, replacement private drainage installation and alterations to existing entrance.

Decisions:

Approved: 25/00448/FUL Manor Barns Parr Green Lane Church Shocklach Change of use from agricultural buildings into one residential dwelling, conversion of barn into outbuilding. Demolition of existing outbuildings and construction of carport. Small barn to be converted into annexe accommodation.

Approved: 25/03746/FUL The Willows Horton Green Lane Horton Removal of existing conservatory and erection of single storey rear extension and front lean-to canopy.

Withdrawn: 26/00951/PDQ Pursa Farm Purser Lane Shocklach Conversion of agricultural buildings into 3 dwellings.

15. CORRESPONDENCE. Noted: Correspondence, publications and invitations and any agreed actions and attendees. Circulated on email between meetings.

i) TTRO Deva Triathlon 2025 7 June 2026. **Resolved:** Noted.

ii) Letter received from a resident regarding the removal of a hedge at Meadows Lea Farm. **Noted** that the Clerk had written to CWaC Planning and **resolved** that Cllr Waddelove would escalate for a response.

iii) Letter received from a resident regarding verge cutting and the loss of wild flowers. **Noted** that the Clerk had written to the CWaC Highways Officer responsible for verge cutting and updated the resident with regards to the action taken. **Resolved** that Cllr Waddelove would escalate further for a response.

16. STANDING CONSIDERATION OF HIGHWAY MATTERS.

i) Village entry signs: Dealt with at agenda item 7(iv).

**17. DATE OF THE NEXT ORDINARY MEETING OF THE COUNCIL:
WEDNESDAY 9th SEPTEMBER 2026 AT 7.30PM at Shocklach
Primary School.**