ALDFORD AND SAIGHTON PARISH COUNCIL

Minutes of the Annual General Meeting of the Council held on
THURSDAY 7 MAY 2026 AT 7.15PM at Aldford Village Hall.

Present: Cllr M Davies, Cllr B Roscoe, Cllr D Weaver, Cllr H Gornall, Cllr L Humphries.

In Attendance: Borough Cllr A Waddelove, C Taylor (Clerk), A Farbon, (Grosvenor Estate).

1.APOLOGIES FOR ABSENCE.

Cllr A Cotton and Cllr D Walker**.** Cllr P Cummins not in attendance**.**

Resolved: Noted.

2.(RE)ELECTION OF CHAIRMAN.

Cllr M Davies – Nominated by Cllr B Roscoe, Seconded by Cllr H Gornall.

3. ACCEPTANCE OF OFFICE.

The Chairman signed the Acceptance of Office.

4. (RE)ELECTION OF VICE CHAIRMAN.

Cllr B Roscoe – Nominated by Cllr M Davies, Seconded by Cllr L Humphries.

5.DECLARATIONS OF INTEREST.

Members were invited to declare any personal, prejudicial, or pecuniary interests they may have in any item on the agenda, subject to the rules regarding disclosure contained in the current Members' Code of Conduct and as defined by regulations made under section30(3) of the Localism Act 2011. **Resolved**: Cllr Davies declared an interest in planning application 25/02994/FUL.

6.PUBLIC PARTICIPATION. Nothing raised.

7.POLICE UPDATE.

i)PCSO update: Following recent redundancies it had been confirmed that PCSO McKevitt was to remain in post and would continue to cover

the Farndon Ward. PCSO had indicated that monthly reports to Parish Councils would resume.

ii) Reports of suspected hare coursing activity in neighbouring village (Shocklach): The Rural policing team had reacted very quickly to reports of suspicious behaviour on the BBW and had had some success in tracking down the individuals concerned to follow up.

Resolved: Noted.

8. BOROUGH COUNCILLORS REPORT.

i) Damaged chevron sign outside Creamery Cottage Bruera: still waiting for CWaC to deal with, needs resetting in the hedge.

ii)Aldford Farm mast: No progress. Communication issues with the contractor.

iii)Recent bridge accident: Grosvenor Estate had not been happy with the response from CWaC Highways and had had an apology from the Director of Transport and the Chief Executive. Highways were reviewing with their contractor.

iv) 50mph speed limit had been extended Saighton to Bruera, with 20mph outside Abbey Gate College. A request to extend the speed reduction down Saighton Lane had been made but this had not previously been successful and the cost would be prohibitive.

Resolved: Noted.

9. MINUTES OF THE LAST MEETING.

The minutes of the meeting of 22nd January 2026 were approved as a correct record.

Proposed: Cllr B Roscoe **Seconded**: Cllr M Davies

10. MATTERS ARISING.

i)Defibrillator at Saighton. **Resolved:** Clerk to write to Saighton Village Hall Committee members to ask what their current thoughts were on the potential re siting of the defibrillator to a more prominent position to the front of the building.

ii)First Aid Training Course**. Resolved**: Cllr Humphries to gather a list of interested attendees together and forward to the Clerk to arrange a course with Tattenhall First Responders.

11. APPROVAL OF STATUTORY DOCUMENTS.

Members approved and adopted: the Parish Councils Standing Orders, Financial Regulations/appointment of signatories, Risk Assessment, CWAC Code of Conduct and Publication Scheme, IT Policy, GDPR Policy (Information & Data Protection), Safeguarding Policy, Accessibility Statement, Equality and Diversity Policy.

Proposed: Cllr M Davies **Seconded**: Cllr Derek Weaver

12.ACCOUNTS.

Resolved: That the payment of salaries and expenses, the payment of invoices for goods received and services rendered be approved and the receipts and balances be noted. (£2271.88 in current account and £526.61 in business reserve account as at 2 April 2026).

Proposed: Cllr M Davies **Seconded**: Cllr B Roscoe.

i) Online banking with Unity Trust Bank: **Resolved**: Clerk to attend online meeting 11 June 2026 to progress.

13.ANNUAL AUDIT/ANNUAL GOVERNANCE and ACCOUNTABILITY RETURN (AGAR). 2025/2026

i) Noted: Internal Audit concluded by Hacker Young.

ii) Approved and signed by Chair: Annual Statement of Accounts Part 1.

iii) Approved and signed by Chair: Annual Statement of Accounts Part 2.

iv) Resolved: To declare Smaller Authorities Exemption from external audit.

v) Resolved: To Appoint SJC Accountancy as Internal Auditor for 2026/2027.

Proposed: Cllr M Davies **Seconded**: Cllr B Roscoe.

14. PLANNING.

Noted that all planning applications were circulated to members between meetings**.**

Existing Applications:

24/00008/LBC Village Stocks Chester Road Aldford Replacement of the timber stocks which are placed within stone supports.

24/03779/DIS Lea Mosses Farm Lea Lane Aldford Discharge of condition 4 (Habitat management and monitoring plan) of planning application **24/01661/FUL**.

25/03597/FUL Abbey Gate College Saighton Lane Installation of a barrier on main driveway.

25/04006/FUL Yew Tree Farm Buildings Saighton Lane Saighton Retrospective application for the installation of replacement and new rooflights to Barn Buildings 1 and 2 and for the addition of a rear dormer to Barn 1 following prior approvals 25/01376/PMA and 25/01377/PMA.

New Applications:

26/00259/CAT The Chapel House The Hill Aldford Oak (1468) – reduce upper crown north west and w in height to secondary developing north west, west at 10m.

26/00266/CAT 19 School Lane Aldford Ash (6260) – Reduce south scaffold at 6m over charging area by 3m to lessen union strain. Remove deadwood throughout the south, southwest, southeast crown.

26/01157/CAT Paddock Adjacent Saighton School Car Park Chester Lane Saighton Oak (4458) – Reduce branch south west at 5m by 5m to structural timber and finish with coronet.

Decided:

Approved: 25/02994/FUL 1 Saighton House Saighton Lane Saighton Erection of a wooden shed, wooden greenhouse, and siting of hot tub to be removed at the end of the occupancy of the property.

15. CORRESPONDENCE.

i)TTRO Deva Triathlon 7 June 2026. **Resolved**: Noted.

ii) Insurance renewal invitation wef 1 June 2026. **Resolved**: To renew insurance through Clear Councils at a premium of £701.53.

iii)Invitation received from Deewater Grange for members to visit/tour. **Resolved**: Contact details to be forwarded to Cllr Humphries for possible invitation to have a stall at the village fete.

iv) IT: Clerks Gov.uk email address. **Noted:** The Clerk had applied, with the Chairs authority, for a gov.uk email address.

16. STANDING CONSIDERATION OF HIGHWAY MATTERS.

i)Notification of suspension of works Lea Lane: Severn Trent water mains replacement scheme. **Resolved**: Noted.

ii)TRO8666 Saighton Lane Saighton Temporary road closure 20th April 2026 for approximately 4 weeks. **Resolved**: Noted.

iii)TRO8693 Chapel Lane 11 May 2026 Temporary traffic restriction for approximately 6 weeks. **Resolved**: Noted.

iii)Update on damaged chevron sign outside Creamery Cottage Bruera. Cllr Waddelove dealing with CWaC (see agenda item 8(i). **Resolved**: Noted.

17. RESOLVED: DATE OF THE NEXT MEETING OF THE COUNCIL: THURSDAY 10 SEPTEMBER 2026 AT 7.15PM AT SAIGHTON VILLAGE HALL.